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PANORAMIC VIEW OF THE CITY OF BERLIN, NEW HAMPSHIRE

ANNUAL REPORT

BERLIN, NEW HAMPSHIRE

Municipal Activities

JANUARY 31, 1962

1962
SIXTY-FIFTH
ANNUAL REPORT
OF THE
RECEIPTS AND EXPENDITURES
AND MUNICIPAL ACTIVITIES
OF THE
CITY OF BERLIN, N. H.
FOR THE YEAR ENDING
JANUARY 31, 1962
TOGETHER WITH OTHER ANNUAL
REPORTS AND PAPERS RELATING
TO THE AFFAIRS OF THE CITY



INDEX IN BACK OF BOOK

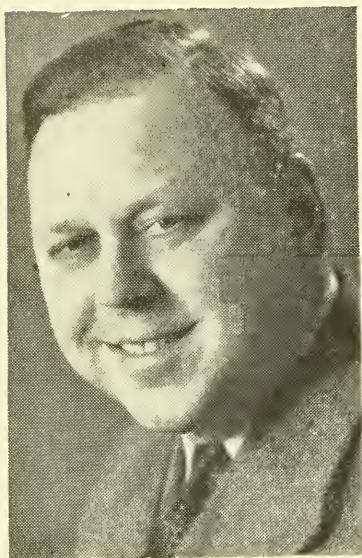
SMITH & TOWN, PRINTERS

BERLIN, NEW HAMPSHIRE

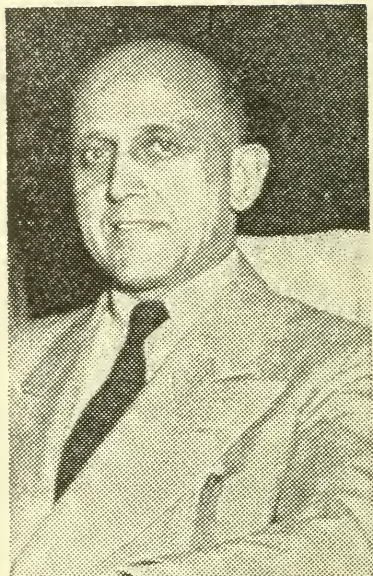


MAYOR, LAURIER LAMONTAGNE

COUNCILMEN WARD ONE



CHARLES JESKEY



ELMER BLACKBURN



ROLAND LESSARD

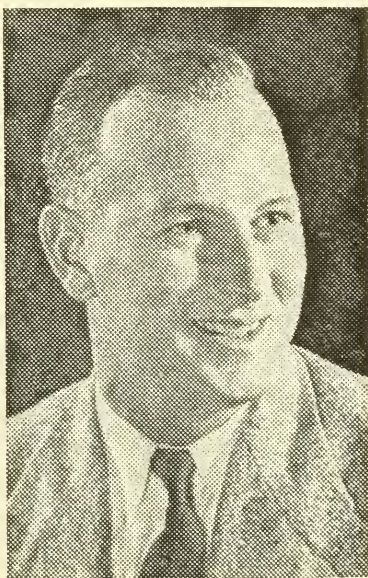
COUNCILMEN, WARD TWO



RONALDO MORIN



JOHN S. SULLIVAN

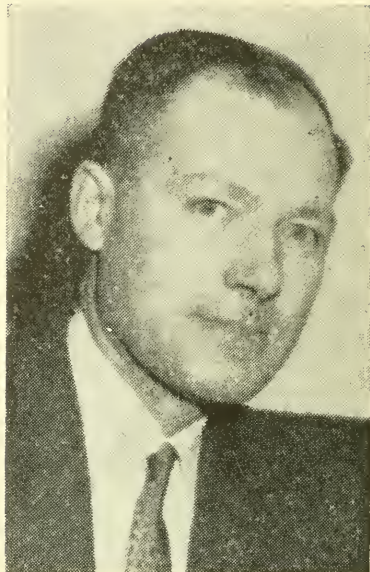


ELMER YORK

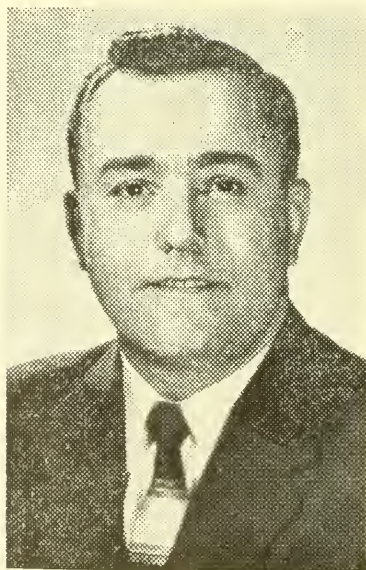
COUNCILMEN WARD THREE



LIONEL PARENT

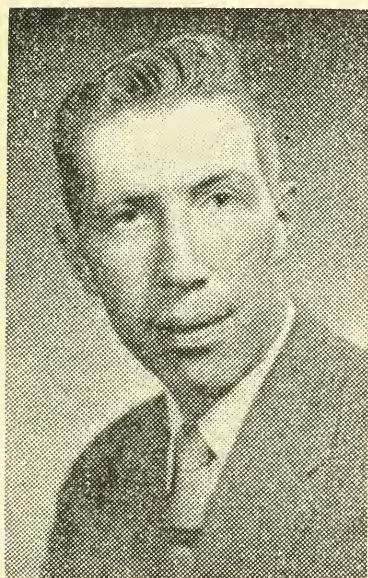


EDWARD LANGLOIS

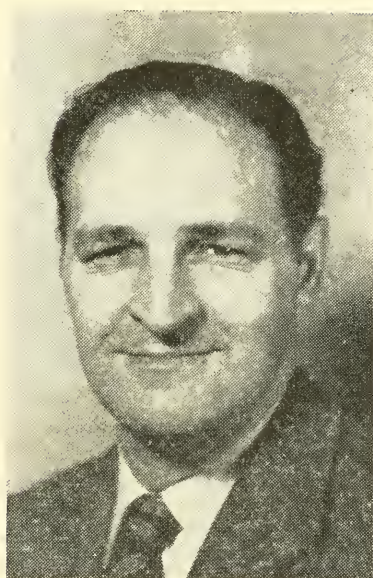


RICHARD ROBERGE

COUNCILMEN WARD FOUR



ROBERT THERRIAULT



LAURIER FORTIER
JOSEPH J. OTTOLINI, RESIGNED



EUGENE ROUSSEAU

Historical Events

Berlin granted by the English Crown to Sir Henry Maynes, December 31, 1771, and named "Maynesboro."

First settlement 1821-1822.

First house erected 1825 by William Sessions and Cyrus Wheeler.

Name changed from "Maynesboro" to Berlin by legislature enactment in 1829. Approved July 1, 1829.

First Town Meeting, September 21, 1829.

Fifteen voters on list. Population, 72.

Population in 1861—450.

Population in 1880—1,142.

First Town Report, 1821, written with pen.

City Charter granted by Legislature, January 1897.

Adopted February 20, 1897.

City Government organized March 29, 1897.

Corner Stone New City Hall laid November 16, 1913.

Dedication New City Hall November 24, 1914.

Mayors of the City of Berlin

Hon. Henry F. Marston.....	1897-1899
Hon. John B. Noyes.....	1899-1900
Hon. Frank L. Wilson.....	1900-1901
Hon. Fred M. Clement.....	1901-1902
Hon. John B. Gilbert.....	1902-1905
Hon. George E. Hutchins.....	1905-1908
Hon. Fremont D. Bartlett.....	1908-1910
Hon. Daniel J. Daley.....	1910-1915
Hon. George F. Rich.....	1915-1919
Hon. Eli J. King.....	1919-1924
Hon. J. A. Vaillancourt.....	1924-1926
Hon. Eli J. King.....	1926-1928
Hon. Edward R. B. McGee.....	1928-1931
Hon. W. E. Corbin.....	1931-1932
Hon. O. J. Coulombe.....	1932-1934
Hon. Daniel J. Feindel.....	1934-1935
Hon. Arthur J. Bergeron.....	1935-1938
Hon. Matthew J. Ryan.....	1938-1939
Hon. Aime Tondreau.....	1939-1943
Hon. Carl E. Morin.....	1943-1946
Hon. George A. Bell.....	1946-1947
Hon. Paul A. Toussaint.....	1947-1950
*Hon. Aime Tondreau.....	1950-1957
Hon. Guy Fortier elected by City Council to fill unexpired term.....	1957-1958
Hon. Laurier Lamontagne.....	1958-1960
Hon. Laurier Lamontagne.....	1960-62

*Deceased May 30, 1957

CITY GOVERNMENT

BERLIN, N. H., 1961-1962

EXECUTIVE GOVERNMENT

MAYOR

LAURIER LAMONTAGNE

Elected biennially in March by the people. Salary \$3,000 per year.

CITY COUNCIL

Councilmen elected by the voters of each ward. Salary \$12.00 for actual attendance at regular, special and adjourned meetings.

Not to exceed \$500.00 annually.

Ward 1—ROLAND LESSARD—term expires March 1962
ELMER BLACKBURN—term expires March 1962
CHARLES JESKEY—term expires March 1964

Ward 2—JOHN S. SULLIVAN—term expires March 1962
ELMER YORK—term expires March 1962
RONALDO MORIN—term expires March 1964

Ward 3—RICHARD ROBERGE—term expires March 1962
EDWARD LANGLOIS—term expires March 1962
LIONEL PARENT—term expires March 1964

Ward 4—EUGENE ROUSSEAU—term expires March 1962
ROBERT THERIAULT—term expires March 1964
*JOSEPH J. OTTOLINI—term expires March 1962
*Resigned—LAURIER FORTIER elected to fill unexpired term.

STANDING COMMITTEES 1961-1962

Finance: MAYOR, Blackburn, Parent and Rousseau
Industrial Development: MAYOR, Parent, Theriault
Accounts and Claims: LANGLOIS, Blackburn, Morin
Civil Defense: FORTIER, Langlois, Morin, Jeskey
Elections: PARENT, Theriault, York, Lessard
Fire Department: MORIN, Langlois, Jeskey, Rousseau
Ordinances: BLACKBURN, Sullivan, Langlois, Rousseau
Public Works: JESKEY, Sullivan, Roberge, Rousseau
Public Welfare: LESSARD, Parent, Morin, Fortier
Public Buildings: ROUSSEAU, Parent, Sullivan, Blackburn
Public Health: ROBERGE, Lessard, York, Theriault
Lights: THERIAULT, Blackburn, Sullivan, Roberge
Parking Meters: SULLIVAN, Roberge, Blackburn, Rousseau
Recreation: YORK, Jeskey, Langlois, Fortier

CITY CLERK

*JAMES E. CRYANS

*Deceased

MARY MORGAN elected
 Salary \$4,743.00 per year and fees

DEPUTY CITY CLERK

LAURIER ROUSSEAU

CITY TREASURER

LOUIS DELORGE, JR.
 Salary \$500.00 per year

CITY AUDITOR

LEO J. CAMPAGNA
 Conway, New Hampshire

Appointed annually by the Mayor and confirmed by the Council

CITY ENGINEER—STREET AND SEWER COMMISSIONER

CLARENCE BRUNGOT

Appointed by the Mayor and confirmed by the Council
Office, City Hall. Salary \$7,312.00

INSPECTOR OF BUILDINGS

JEAN RAMSEY

Appointed annually by the Mayor and confirmed by the Council
Salary \$410.00 per year
Office, City Hall

SEALER OF WEIGHTS AND MEASURES

EMILE J. PARENT

Appointed annually by the Mayor and confirmed by the Council
Residence, 294 Burgess Street. Salary \$400.00 per year and $\frac{1}{4}$ fees

COLLECTOR OF TAXES

LAURIER ROUSSEAU

Appointed annually by the Mayor and confirmed by the Council
Salary \$4,894.00 per year

CITY SOLICITOR

ARTHUR J. BERGERON

Appointed annually by the Mayor and confirmed by the Council
Salary \$1,500.00 per year

BOARD OF ASSESSORS

CLOVIS MORIN, Chairman

LEON DUBEY

FRED G. HAYES

One appointed annually by the Mayor and confirmed by the Council for a term of three years. Meet assessors' rooms second Tuesday of each month. Salary, chairman, \$900.00 per year, members \$800.00 per year

OVERSEER OF THE POOR

MAURICE BELANGER

Appointed annually by the Mayor and confirmed by the Council
Salary \$4,897.00 per year

BOARD OF HEALTH

*ROLAND ROUTHIER, term expires April 1962

MRS. FREDERICK WALKER, term expires April 1, 1963

EDWARD M. DANAIS, M. D., term expires April 1964

*Resigned—WILLIAM BARRETT appointed

Health Officer and Milk Inspector

EDWARD MONTMINY—Salary \$5,076.00 per year

Official Staff

ANITA DRAPEAU, R. N., Parochial School Nurse

*LUCILLE RHEAUME, R. N., District Nurse

MYRNA JOHNSON, R. N., Parochial School Nurse

LOUISE ADAM, R. N., District Nurse

JEANNETTE FORTIER, R. N., District Nurse

JEANNETTE COTE, Clerk-Stenographer

*Resigned

Office and Laboratories, City Hall

Clinic Physician 1961-62

H. R. FIEGE, M. D.

NORMAND COUTURE, M. D.

POLICE DEPARTMENT**POLICE COMMISSIONERS**

WILLIAM METZE, Chairman

HENRY E. BEAULAC

LEON T. DUBEY

One Commissioner appointed annually by the Governor to serve
for three years. Salary, Chairman \$150.00 per year

Other members, \$100.00 per year

CITY GOVERNMENT

15

CITY MARSHAL

HERMAN OLESON

Salary \$5,571.00 per year

ASSISTANT CITY MARSHALS

ALFRED LANDRY

FRED SILTS

Salary \$4,895.00 per year

JUSTICE

J. LOUIS BLAIS

Appointed by the Governor and Council

Salary \$2,200.00 per year

ASSOCIATE JUSTICE

GEORGE H. KEOUGH

\$600.00 per year

CLERK OF COURT

ROBERT CALAMARI

Salary \$500.00 per year

DEPARTMENT OF SCHOOLS

BOARD OF EDUCATION

WARD DUBE, Chairman

MRS. CHANNING EVANS

ROBERT MURPHY

Elected for three years, one each year by the City Council
Salary, Chairman, \$100.00 per year; other members \$50.00 per year

CITY OF BERLIN, N. H.

SUPERINTENDENT OF SCHOOLS

LAWRENCE W. DWYER

Salary, City's Share \$7,800.00 per year. State's Share \$2,500.00

PRINCIPAL OF HIGH SCHOOL

RICHARD BRADLEY

Salary \$8,578.00 per year

ASSISTANT PRINCIPAL

EDWARD C. OLESON

Salary \$6,578.00 per year

PUBLIC LIBRARY**TRUSTEES**

LORRAINE RIVARD, Chairman

WILLIAM BEGERT

DONALD WELCH

Elected biennially in March, by the people. No salary

LIBRARIAN

LOTTIE KAILEY SHERIDAN

Salary \$3,835.00 per year

ASSISTANT LIBRARIAN

GERMAINE THOMPSON

Salary \$3,402.00 per year

CHILDREN'S LIBRARIAN

JULIA LAFFIN

Salary \$3,688.00 per year

CITY GOVERNMENT

17

FIRE DEPARTMENT

CHIEF ENGINEER

ADELARD LABRANCHE

Appointed by the Mayor and confirmed by the Council
under tenure of office act
Salary \$5,585.00 per year

ASSISTANT ENGINEERS

GEORGE FRECHETTE

RALPH PERRY

Salary \$4,909.00 per year

CITY ELECTRICIAN

LEO DUBOIS

Salary \$5,046.00 per year

WARD OFFICERS

Moderators

Ward 1—LOUIS MONTMINY

Ward 2—HARVEY ROBERGE

Ward 3—ALBERT LENNON

Ward 4—RENE J. ROUTHIER

WARD CLERKS

Ward 1—LIONEL B. SAUCIER

Ward 2—CECIL MANTON

Ward 3—WALLACE C. MARTIN

Ward 4—OSCAR J. CARRIER

SUPERVISORS OF CHECK LISTS

Ward 1—BERNARD COVIEO

FERNANDO PINETTE

GERARD J. DUSSAULT

CITY OF BERLIN, N. H.

Ward 2—DONALD HAGGART
DON BOULAY
JAMES AYLWARD

Ward 3—CHARLES L. PINETTE
EDWARD LANGLOIS
PAUL CONNOLLY

Ward 4—ERNEST FONTAINE
O. J. CAMPAGNA
WILFRED DEMERS

BOARD OF PARK COMMISSIONERS

MRS. OLIVE THIBODEAU

CHARLES ROSS

GUS ROONEY

RECREATION DIRECTOR

ROBERT LOWE

Appointed by Commission

Salary \$5,216.00 per year

CEMETERY TRUSTEES

MICHAEL IRWIN MURPHY

CHANNING EVANS

J. MURRAY HAMILTON

DOG CONSTABLE

CARL GIORDANO

Report of Mayor

The year of 1961-62 will go down in history, showing by the financial picture, that the City has progressed although it had a reduction in revenue due to the closing of the Brown Company Saw Mill and of a few vacant stores, and at the same time, new construction has been almost nil.

Still, looking into the matter of expenditures, various departments were faced with increasing prices in materials and labor in the year of 1961-62, and we had more individuals who were in need of assistance from the Welfare Department. All City Departments have done well in tightening up their belts as far as spending any of the taxpayers funds. We ended this fiscal year better than I expected. The reports of the Treasurer and the Auditor will explain this in detail to you.

I would like to start my report to our citizens with the Public Works Department. I am proud and honored to make this report to all of you. At the beginning of the fiscal year, seeing the appropriation for the budget was going to be very close, I requested to the Public Works Engineer to be very careful of his spendings and if possible every effort be made to retain a surplus in the ensuing year. Since we have reached the end of the fiscal year, you will note in the Treasurer's report that the Public Works Department ended with a surplus. As has been the practice in recent years, some of the Parking Meter Funds were transferred to this Department to help defray the cost of street repairs and maintenance. However, this transfer was not as large as it has been in previous years. Because the expenditure of Parking Meter Funds is definitely spelled out by State Statute, these funds must be spent on streets. In preparing a budget this credit to the Public Works Department is expected.

Civil Defense was very valuable to the Public Works Department. The City was fortunate enough in purchasing equipment. We now have a new Big Bella. The chassis was in excellent condition but the compressor needed some repairs. The total cost was about \$900.00 and it is worth \$20,000.00. Another new piece of equipment purchased through Civil Defense was a large ten wheeler

truck. We have purchased an automatic salt body and have placed this salt body on this chassis. The total cost including automatic salt body was \$3,500.00 This equipment is worth \$15,000.00 The total cost of this equipment would have been \$35,000.00 if we would have purchased these pieces of equipment from a dealer.

Another item which saved our taxpayers an additional increase in their taxes was recommendations made to the Engineer to have some of the old trucks repaired by our own mechanics. These trucks were placed in the garage one at a time and each one stayed in the garage until it was completely repaired and safe to be placed on the road. Orange is the new color I recommended to the Public Works Department in order for the general public to notice that these trucks have been completely overhauled. These trucks have been repaired at a normal charge. It was much cheaper for the City to go into this program.

This year, we were able to have new sidewalks in some of the areas where there were washouts to some driveways. We had about 1,600 feet of sidewalk and better than 9,000 feet of resurfacing sidewalks with hot top. The main reason I recommended to the Engineer and to the Public Works Committee to change our methods of repairing and building new sidewalks with hot top is due to the trouble we have had with our cement sidewalks. One year old cement sidewalks have been completely lost. This new type of sidewalk will be good for twenty years or more.

I would like to mention another project the City started two years ago. I have had many requests asking why the Mayor's Welfare Project was cutting all the brush in the bog. Today, I am in a good position to tell you of my plans because this project will someday develop a lake at the bog. It is not costing our taxpayers one dime, in fact, it is saving the taxpayers the transportation of bark because now we are using the top soil in the bog. We are also taking our sand from the same area. The only thing we do purchase at the present time from the Brown Company is rough gravel. So, now you can see by using the materials in the bog that within the next five to eight years this bog will be all cleared and the sanitary land fill area exhausted. It will be necessary for the City to look for a new site for our garbage disposal. Then, this area can be well seeded and a dam can be placed in the old place of Pelchat's Farm which the City purchased upon my recommendation.

I would appreciate very much if you, the taxpayers would come in and look over the inside of our Public Buildings. You will notice we have painted and repaired a great deal of our Public Buildings. This has been done by the Mayor's Welfare Project. Please remember, these individuals we had doing this work are not City employees. They are persons who were unemployed and working for their assistance. At the same time, it saved their self-respect and the taxpayers' received a return for their welfare funds spent.

When you visit the City Clerk and Treasurer's Offices, you will find we have remodeled these Offices. These Offices were remodeled in 1961 but the funds were taken out before the end of the fiscal year of 1960-61. I would also like to invite our taxpayers to visit our Health Department.

In the budget of 1962-63, I am hoping that the next administration will adopt my recommendations to repair the Tax Collector's Office and the Assessors' Department under the same idea of what we have in the City Clerk's and Treasurer's Offices. These repairs are very much needed. I have also inspected many of our school buildings, and it will be necessary to do repairs in order to save funds.

There are many more things that have been done in our various departments. I would urge our taxpayers to look over the reports of all departments and you will notice how each and everyone of them has done a job that I consider very well done. The cooperation I have received from the various Department Heads and employees of this City has been excellent. I would like to thank them very much.

In conclusion, I would like to thank all those who have contributed to this successful administration of the past two years.

MAYOR LAURIER LAMONTAGNE

Report of City Clerk

To the Honorable Mayor and Members of the City Council
 Berlin, New Hampshire
 Gentlemen :

I submit herewith the report of the City Clerk for the year ending January 31, 1962.

I have collected for the City of Berlin and credited to the appropriate departments, the following sums :

Automobile taxes	\$ 94,131.03	
Dog taxes	1,054.30	
City Hall	279.21	
Public Works	7,425.40	
Fire Department	5,362.14	
Municipal Halls	161.00	
Miscellaneous	10.00	
City Clerk's Department.....	1,092.75	
Tax Deeds	50.00	
Airport	140.00	
		<hr/>
		\$109,705.83
Paid City Treasurer.....		\$109,705.83

Vital Statistics

The following tabulation shows the listings of marriages, births and deaths as recorded during the past five years :

	1957	1958	1959	1960	1961
Marriages	129	122	137	128	111
Births	624	585	516	483	424
Deaths	205	186	184	191	191

Respectfully submitted,

MARY E. MORGAN, City Clerk

Report of Health Department

PERSONNEL OF THE HEALTH DEPARTMENT

Members of the Board of Health

ROLAND O. ROUTHIER

Term expires April 1, 1962

Resigned January 9, 1962

WILLIAM H. BARRETT

Appointed January 9, 1962

MRS. KATHERINE D. WALKER

Term expires April 1, 1963

EDOUARD M. DANAIS, M. D.

Term expires April 1, 1964

OFFICIAL STAFF

EDWARD J. MONTMINY

Health Officer and Milk Inspector

LOUISE L. ADAM, R. N.

District Nurse

JEANNETTE C. FORTIER, R. N.

District Nurse

as of November 20, 1961

LUCILLE F. RHEAUME, R. N.

District Nurse

Resigned October 31, 1961

ANITA T. DRAPEAU, R. N.

Parochial School Nurse

MYRNA J. JOHNSON, R. N.

Parochial School Nurse

JEANNETTE R. COTE

Clerk-Secretary

CLINIC PHYSICIANS

Pre-School Clinic

EDOUARD M. DANAIS, M. D.

Baby Clinic

NORMAND COUTURE, M. D.

REPORT OF THE HEALTH OFFICER

TO: His Honor, the Mayor, and the Members of the City Council.

I herewith have the honor and privilege to submit the fifty-first annual report of the Health Department for the year ending December 31, 1961.

On behalf of the Members of the Board of Health, the Staff and myself, I wish to express our sincere appreciation to the Mayor and Members of the City Council and to the other city departments who have aided us with their splendid support and cooperation during the year.

This report would not be complete without expressing my appreciation, for fine cooperation and support, to the Members of the Medical and Dental profession, the Berlin Child Hygiene Association, the St. Louis Hospital and St. Louis Hospital School of Nursing, Official and Non-Official Organizations and Social Agencies, School Officials, the Press, the Radio, our public spirited citizens and last but not least the Loyal Staff.

DEPARTMENTAL FUNCTIONS**MEDICAL SERVICE**

1. **VENEREAL DISEASE.** Chapter 165, Revised Laws of New Hampshire requires that all cases of venereal diseases be reported by the physicians. Information regarding all cases remains strictly confidential.
2. **TUBERCULOSIS CONTROL.** This department and the New Hampshire Tuberculosis Association maintain a cooperative program for the control of tuberculosis. This program centers around the work of the chest diagnostic clinics and the important follow-up services for supervision and treatment of patients.

TB clinics were held on June 14 and November 27th. 71 citizens took advantage of this service. Examining physician was Dr. Robert B. Kerr, Medical Director, N. H. T. B. A. and chest x-rays were taken by Mr. Eugene Alden, Technician, N. H. T. B. A. Persons attending the clinics included: referrals by physicians and public health officials of suspicious cases, persons in contact with known TB cases, rechecks of arrested cases and positive reactors to the tuberculin tests carried out in the public and parochial schools.

The school tuberculin testing program conducted by the Public and Parochial School Nurses was as follows:

	Patch Test	Heaf Test	Positive Reactions
Public Schools	77	0	0
Parochial School	0	304	19

All persons with positive reactions were referred to the X-Ray Clinic.

3. IMMUNIZATIONS. For Immunizations see section **D** under Administrative functions.

4. NURSING SERVICE

A. District Nursing: Two District Nurses service the citizens of Berlin. District Nurses also assist the physicians at all Maternal and Child Health Clinics and all immunizations clinics.

	District	Child Hygiene	Total
No. of patients seen.....	1272	503	1775
No. of visits to above patients	2997	564	3561

B. Parochial School Nursing: Two School Nurses supervise and service 4 Parochial Schools and 2 High Schools: a total of 2648 students.

C. Public School Nursing: One School Nurse supervises and services the Public Schools. She is directly responsible to the Superintendent of Schools and the Board of Education. Total enrollment for Public Schools is 1,518 students.

D. Clinics:

A. Baby Clinics—Clinics are held weekly, on Thursday, at 1:30 p.m. at the Health Department. 50 clinics were held during the year with a total of 854 babies attending (ages 1 week to 1 year).

B. Pre-school Clinics—Clinics are held on the first and third Tuesday of every month at 1:30 p.m. at the Health Department. 23 clinics were held during the year with a total of 777 children attending (ages 1 year to school age).

5. CHILD HYGIENE. The importance of the work of a group of ladies known as "The Berlin Child Hygiene Association" can hardly be overestimated from the standpoint of child health in this city. These ladies devote time and energy to help foster better health for our children. Both baby and pre-school clinics

owe their existence to this voluntary organization which provides, in cooperation with the Berlin Health Department, medical supervision at the clinics for children from birth to school age.

It is with pleasure that we include herewith the financial statement of the Berlin Child Hygiene Association for the year ending December 31, 1961.

Clinic Physician Salary	
(from January 1 to July 1).....	\$ 495.00
Baby and pre-school clinic supplies	
(blankets ,cod liver oil, vitamins, etc.).....	10.32
	<hr/>
	\$ 505.32

NOTE: The above would have had to be paid by Health Department appropriation had not the Association undertaken the task of raising the funds to meet the amount shown. We wish to thank the Berlin Child Hygiene Association for their part in making the baby and pre-school clinics possible.

6. **SPEECH THERAPY.** A pilot study for a speech program was conducted in Berlin, from May through June 1961, by Miss Doris Genereux, Speech & Hearing Therapist, Hitchcock Clinic, Hanover, N. H. and the School Nurses of the City of Berlin. The cost of this study was assumed by the New Hampshire State Department of Health, Division of Maternal and Child Health, The Easter Seal Agency, the Hitchcock Clinic and the City of Berlin Health Department.

103 children in 5 grades (2 to 6) participated. 79 were found definitely in need of speech therapy. The remainder had problems which with maturation, further dentition, etc., would probably correct themselves; this group needed nothing at this time but should be watched. Of the number of children participating (103) 70-80% of all cases showed evidence of dialect.

The findings of this study indicate that there is a definite need for a full-time speech therapist in the school system of the City of Berlin. It is estimated that the therapist would have a case load of at least 100 children in the grammar schools alone. Further utilization of the therapist would be to establish "Speech Improvement" programs in the schools to help deal with the dialect and minor defects; and to instruct the school teachers and nurses in more efficient screening for both speech and hearing.

7. CRIPPLED CHILDREN'S SERVICES

A. **Orthopedic Treatment Center**—Conducted at the Health Department. These clinics are under the direction of Miss Mary Bullock, physiotherapist, State of New Hampshire Health Department, assisted by the staff of the local Health Department.

B. **Orthopedic Clinic**—Held every three months at the St. Louis Hospital. The clinics are under the direction of Dr. Kathleen Robinson, Orthopedic Specialist, assisted by staff personnel of the State and Local Health Department. Appointments to the clinics are made by the Berlin Health Department.

8. **COMMUNICABLE DISEASE CONTROL**—Chapter 165, Revised Laws of New Hampshire also requires that all cases of communicable diseases be reported to the Health Department. Prompt reporting is desirable. Record of cases reported during 1961 is listed in the statistical section of this report.

9. **DIABETES DETECTION DRIVE**—During the week beginning November 13, 1961, this department conducted a diabetes detection drive. 457 samples of urine were tested and 7 were found to contain sugar. These people were notified of the results and advised to see their family physician immediately.

10. **SIGHT CONSERVATION**—This program continues with the cooperation of the N. H. Sight Conservation Program. 8 individuals were assisted in 1961.

11. **DENTAL FLUORINE**—Complete dental fluorine treatments, including examination, cleaning and 3 applications of Sodium Fluoride were given to 120 children (ages 3 to 7) during the month of August. Mrs. Marjorie Plaisted, Dental Hygienist of the State of New Hampshire Dental Division, was in attendance from July 31 to August 23rd. 5 children did not complete the treatment. We are indebted to the Dental Division for the fine cooperation received during the year.

12. **STUDENT NURSING PROGRAM**—This department is an affiliate, for Public Health Nursing, of the St. Louis Hospital School of Nursing. Each student is assigned to the department for one month, during her Senior year, for on-the-job-training with District and School Nurses of the City of Berlin. We are happy to have such a program to offer Students of the School

of Nursing and wish to express our appreciation for the privilege of participating in the education of future Registered Nurses.

INSPECTION AND CONTROL SERVICES

1. FOOD INSPECTION

- A. **Milk, Cream, Ice Cream, Cheese Products.** Dairy products are analyzed periodically to insure compliance with minimum state standards. The bacteria counts of milk distributed in the city have been very good. We are indebted to Mr. Arthur Mayo, State Health Inspector for the Northern District, for the splendid cooperation in all phases of Public Health in Berlin.
- B. **Restaurant Inspection.** Strict adherence to the Laws and Regulations to all Eating and Drinking Establishments is required by all such businesses in Berlin. There are 53 eating and drinking establishments in the City of Berlin and all are inspected regularly.
- C. **Markets.** Businesses handling meat and meat products, fish and poultry must be held to high standards of sanitation. State and local laws and regulations provide for and demand high standards. There are 61 markets and confectionery stores within the limits of the City of Berlin.

2. SANITARY ENGINEERING.

- A. **Water Supply.** City and private water supplies were analyzed periodically to insure clean & safe water for the community.
- B. **Sewage Disposal.** The greater part of the city's sewage is disposed of by means of sanitary sewer system, maintained by the Public Works Department.
- C. **Insect and Rodent Control.** The Department has available, at cost, various types of insecticides for effective control of insects and rodents.

- 3. **ABATEMENTS OF NUISANCES.** Nuisances as such constitute a miscellaneous group of conditions usually called "complaints received." Insects, rodents, odors, garbage, sewage, animal pens, pollution of streams or shores, refuse, industrial complaints, objectional vapors and gasses and excessive noise

include the most frequent nuisances. The department received 40 such complaints during the year.

4. AIR POLLUTION SURVEY. The City of Berlin, through the State of New Hampshire Health Department, requested that an air pollution survey be conducted in this city. The United States Public Health Service responded to this request and the survey got underway officially on July 16, 1960. Public Health Service, U. S. Weather Bureau Representatives as well as State Health Department personnel remained in Berlin throughout the Summer collecting data from the sampling stations set up in Berlin. The draft copy of the report has been received and is currently being evaluated.

5. RESPIRATORY SYMPTOM SURVEY. A study to determine the prevalence of various respiratory symptoms in the community was conducted during 1961 by Dr. Benjamin G. Ferris, Jr. and Dr. Donald O. Anderson, Harvard School of Public Health. The study was conducted in January and February (winter portion) and the summer portion during June and July. The response of our citizens to this voluntary study was rewarding to the researchers and should produce substantial facts with reference to the subject being studied. A complete report of the findings is forthcoming and should be ready for distribution early in 1962.

ADMINISTRATIVE FUNCTIONS

1. STATISTICS. The recording of births, deaths, and other vital statistics is of great importance in the field of Public Health. Systems of handling and recording must be complete, comprehensive and accurate.

A. Births	Male	Female	Total
Live births	226	192	418
Stillbirths	2	4	6
B. Deaths			
Resident	88	60	148
Non-resident	18	19	37
Stillbirths	2	4	6
	<hr/>	<hr/>	<hr/>
	108	83	191
Residents dying out of town	27	8	35

C. Classification of Deaths:	Male	Female	Total
Infective and Parasitic Diseases.....	1	0	1
Neoplasms	15	15	30
Allergic, Endocrine System, Metabolic and Nutritional Diseases	1	1	2
Diseases of the Nervous System and Sense Organs	9	5	14
Diseases of the Circulatory System	57	43	100
Diseases of the Respiratory System	4	2	6
Diseases of the Digestive System	1	3	4
Diseases of the Genito-Urinary System	1	0	1
Congenital Malformations	2	1	3
Symptoms, Senility, Ill-defined Conditions	10	9	19
Accidents, Poisonings and Violence.....	5	0	5

Immunizations:**1961**

Polio Vaccine—January 1961 to December 1961	
School, Pre-school children, babies and adults.....	2041
Baby and pre-school children—D. T. P. injections	
Total number of injections.....	729
Series completed (3 injections per).....	154
Boosters	159
Smallpox Vaccinations	232

E. Communicable Diseases: The following cases of communicable diseases were **reported** to this department during 1961:

Chickenpox	200	Mumps	116
Dog Bite	1	Scarlet Fever	4
German Measles	48	Staph. infection	1
Infectious Hepatitis	7	Trench Mouth	3
Measles.....	609		

2. RECORDS (Other than statistics)

- A. **Schools.** A complete and comprehensive record of the Public and Parochial Schools is on file at the Health Department and is available upon request.
- B. **Physical Examinations.** Physical examinations were given all first grade students in our schools at the beginning of the school year. Parents are notified of the results of the examination by the School Nurses.

C. Child Hygiene**Infant Welfare**

No. of babies under supervision.....	140
No. in attendance to clinics.....	854
No. of babies examined by physician.....	787
No. of babies registered (new).....	198
No. of babies discharged.....	2
No. of babies transferred to preschool.....	194
No. of deaths of supervised babies.....	1
(over 1 week of age)	
No. of deaths of unsupervised babies.....	0
No. of home visits.....	564
No. of children seen.....	503

Pre-school

No. of pre-school under supervision.....	1317
No. in attendance to clinics.....	777
No. examined by physician.....	760
No. of new patients.....	140
No. discharged.....	315
No. received from Infant Welfare Division.....	194
No. of deaths.....	3
No. of home visits.....	132

Summary

Total number of clinics for the year.....	73
Total number of children under supervision.....	1457
Total number of children found defective.....	92
Total number of defects corrected.....	14
Total number of home visits.....	696

Defects: Total number found at the clinics

(baby and pre-school).....	109
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Corrections: Total number made as a result of

clinic findings.....	14
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3. FEES RECEIVED

A. **Milk Licences.** We issued 61 store dealers' and 9 dealers' licenses in 1961. Total amount received: \$140.00.

B. **Restaurant Licences.** We issued 58 restaurant licenses during 1961. Total amount received: \$550.00

4. FINANCIAL (1 February 1961 to 1 February 1962)**Receipts and Appropriations**

Budget appropriation	\$ 28,000.00
*Credits	2,913.06
	<hr/>
	\$ 30,913.06

Department Expenditures

Administration	476.87
Biologicals	391.85
Communicable Disease Control.....	78.35
Dental Fluoride Clinic.....	86.30
Department Cars	1,001.69
Doctor's Services	1,481.15
Insecticides & Disinfectants	141.60
Laboratory Equipment	189.82
Laboratory Supplies	15.57
Laundry	92.95
Medical and Surgical Supplies.....	615.12
Miscellaneous	267.57
Office Equipment	55.91
**Salaries (Dept. Personel).....	23,892.77
Salaries (Board of Health).....	150.00
Telephone	286.50
***U. S. Public Health Training Progr.....	300.00
	<hr/>
	29,524.02
Net Unexpected Budget Balance.....	\$ 1,389.04

The Financial Statement Shown Above

*Does not include, as credits, the amounts of money collected by this department for Milk and Restaurant Licenses. These amounts, a total of \$690.00 is listed as "Other Income" for the City and is not available to the Department.

**This amount includes the retroactive pay for all employees to 3/13/61.

***Council authorized training program at the R. A. Taft Sanitary Engineering Center, Cincinnati, Ohio for the Health Officer.

Respectfully submitted,

EDWARD J. MONTMINY, R. S.
Health Officer

Accepted and Approved
Board of Health
Berlin, N. H.

Thirty-Seventh Annual Report Berlin Water Works, 1961

Chairman

ROLAND J. BRIDEAU

Clerk

EDWARD MURPHY

Members of the Board

LAURIER LAMONTAGNE, Mayor, Member Ex-Officio
EDWARD MURPHY Term expires 1962
ROLAND J. BRIDEAU..... Term expires 1963
MICHAEL MURPHY Term expires 1964
RICHARD GUNN Term expires 1965

Superintendent and Cashier

ERNEST E. TANKARD

Assistant Superintendent

ALPHONSE BISSON, JR.

Assistant Cashier

ANTOINETTE ANCTIL

MEMBERS WHO HAVE SERVED ON THE BOARD

George F. Lovett	1925-1941
Otto J. A. Dahl.....	1925-1939
Thomas H. Samson	1925-1928
J. J. O'Connell.....	1925-1931
Henry G. Gosselin.....	1928-1947
Ernest J. Gagnon	1932-1942
Richard Christiansen	1939-1960
Leroy J. Hughes	1942-1944
Leo F. Frechette	1942-1946
Arthur W. O'Connell	1944-1946
Edward Murphy	1946-
Roland J. Brideau	1947-
George Studd	1948-1952
Francis L. Brannen	1952-1961
Richard Gunn	1960-
Michael Murphy	1961-

Mayors Who Have Served on the Board Ex-Officio

Joseph A. Vaillancourt.....	1925-1926
Eli J. King	1926-1928
Edward R. B. McGee	1928-1931
William E. Corbin	1931-1932
O. J. Coulombe	1932-1934
Daniel Fiendel	1934-1935
Arthur J. Bergeron	1935-1938
Matthew J. Ryan	1938-1939
Aime A. Tondreau	1939-1943
Carl E. Morin	1943-1946
George A. Bell	1946-1947
Paul A. Toussaint	1947-1950
Aime A. Tondreau	1950-1957
Guy Fortier (acting)	1957-1958
Laurier Lamontagne	1958-

COMMISSIONERS' REPORT

January 25, 1962

To His Honor the Mayor and City Council
City of Berlin, New Hampshire

Gentlemen :

Building construction in 1961 followed closely the pattern set in 1960. Only sixteen new services were installed. Rainfall was even less by another inch than in 1960. The year's precipitation total was 32.6 inches, five inches less than the normal average for this area. When very dry hot periods of drought occur, the immediate reaction is 100 percent increase in water consumption which lasts for twelve hours out of every 24-hour day. Fifty percent of the increase in water demand is completely wasted. Car washing requires very little water, but the hose is usually left running and the water is wasted on the highways for everyone to see.

Lawn sprinkling, which normally requires one hour of good soaking, is forgotten and the sprinkler left to waste away all night. These wasteful conditions made it necessary for us to put a ban on all car washing and lawn sprinkling for a short period.

As the Department grows in age, we find ourselves faced with more and more demand for work on our distribution system. Several years ago we decided that we were faced with the major expansion plan of replacing two miles of wooden pipe line of 16- and 14-inch diameter within the city limits. The pipe line had reached the point where the nightly increase of several pounds in water pressures resulted in daily ruptures in the pipe line. This year we replaced 2000 feet along the Jericho Road with 16-inch and 800 feet along the Irish Siding with 14-inch cement lined cast iron pipe. Of the original two miles, we have only 1300 feet to complete. The pipe is in stock, and we expect to begin on the Jericho Road at Boulay Street next year and complete the final link westerly.

Streamlining and automation of modern house fixtures showed need for re-location of old mains and much demand for gridironing of street mains. So, with tapering off of new building construction, effort was made this year to improve domestic and fire protection within the city limits in some of the over-crowded sections.

Personnel

We had the misfortune to lose another member of our Water Board this year, Francis L. Brannen. Mr. Brannen had been a member of the Board since 1952. Receiving his engineering degree at the University of Maine, he worked for the Brown Company as civil engineer and later as city engineer and street commissioner for the City of Berlin. For the past twenty years he had managed the Brannen Construction Company. His wide field of experience, advice and counsel has always been of great help to this Department.

During the public ownership, we have been exceedingly fortunate in having personnel who have dedicated themselves as public servants willing and helpful at all times in the affairs of your Water Department.

All public utilities are subject to the wishes of their consumers in a unique way. The consumers attitude has major impact upon the service rendered. The need for more and better water services grows rapidly. This year we installed a communication system in our department. Four of our trucks are equipped with a two-way radio system. We have two control units one in the shop, the other in the office. For woods operation and pipe line control we have two walkie-talkie units. In the past, much time has been wasted due to lack of contact and communication with crews and trucks. We feel that this system will more than pay for itself both financially and through efficiency to the public.

Financial

We paid \$20,000 in principal and \$4,030 in interest on bonds this year. We only have \$120,000 now outstanding on principal. The final payment will be due in 1967.

We start this year with \$16,784.20 cash on hand, all of which we expect to spend on improvements during the year. In spite of water rate increases of 30 to 50 percent in other cities and towns all over the State, increase in the cost of commodities, labor and other incidentals, we are happy to report that we expect to operate within our present income for this coming year.

We wish to recommend the reading of our Superintendent's report for further details of the Department.

We also wish to thank the Mayor and the City Council for their cooperation during the year.

Respectfully submitted,

LAURIER LAMONTAGNE,
Mayor, Member-Ex-Officio
EDWARD MURPHY, Chairman
ROLAND J. BRIDEAU, Clerk
MICHAEL MURPHY, Commissioner
RICHARD GUNN, Commissioner

SUPERINTENDENT'S REPORT

February 8, 1962

Board of Water Commissioners
City of Berlin, New Hampshire

Gentlemen:

The year 1961 began lacking 3 feet of a normal snow cover, plenty of cold weather and many freeze-ups. Pipe thawing is done by electricity, hot water and steam. Thawing frozen water pipes, especially by electric current applied to generate heat sounds like a simple problem. Actually it requires much skill and a thorough check on each problem before work begins.

Water pipe thawing for us is more or less routine each year. This year, however, we had an old fashion winter similar to that of 1933-1934. In 1934 we had over 700 house freeze-ups. This year we had only 506 house freeze-ups. Cold weather started January 23rd, 1961, with 15 degrees below zero and averaged from zero to 26 degrees below, continuing without any let up until February 5th. However, house freeze-ups continued till March 1st. The largest number of freeze-ups in one day was 46 and thawing continued with our small crew until the lights went out at night in the homes.

Many 2-inch mains were frozen and several 6-inch lines together with many hydrant spurs. Our water main supplying Granite State Rubber Company for a distance of 800 feet froze. This was an eight-inch cast iron main which we thawed with electricity by making three different hookups in a distance of 800 feet

using 650 amperes on each section. We thawed the entire line in three hours. The pipe line was covered with seven feet of gravel and we found frost still deeper. In some other places frost depth was only three feet.

Several plastic lines and one 6-inch cast iron line were thawed out with our hot water machines.

Another headache was frozen house trailers. Most of these were originally set up for temporary homes, so piping from the street to the trailer was in shallow trenches with plywood wall cellars, surrounded with snow insulation, nowhere near sufficient for safe frost protection. Piping consisted of sweat joints extending into the ground under the trailers. Various radio, washing machine wires, etc. were all invisibly hooked up inside the walls or into solidly nailed up cellars and inaccessible. The cellar piping was partially insulated from frost with old rags, newspapers, sawdust, etc. Our problems here were many.

Usually after the third freeze-up, bathroom fixtures, kitchen lines, etc. become clogged with rust and we were more or less obliged to go into the plumbing business.

We have for equipment one alternating current 800-amp. outfit, three flexible coil hot water machines with gas burners and one steam boiler. One additional alternating current and one direct current unit was also hired.

Before thawing, all visible ground wires were disconnected and in some cases the pipes were also disconnected. Nevertheless, we had several small cellar fires, damage to television sets, washing machines, radios and occasionally an outside electrical house lead would be burned off a block or so away, together with house paint at the electrical entrance.

This was not all our troubles. The customers had to begin running their water continuously to keep the pipes from freezing. Then we had trouble maintaining sufficient water pressures in some areas for satisfactory domestic service.

During the year we rebuilt an old generator, purchased a heavy duty Continental gasoline engine, and other necessary equipment so that now we have an additional 800 ampere electric thawing machine to prepare ourselves for any future emergency.

Chlorination

Chlorination of the Berlin water supply commenced in 1928 when the Ammonoosuc water supply was turned into the city mains. Liquid chlorine was selected. The liquid is compressed into tanks and when the tank valve is opened the pressure in the container is relieved and the liquid passes in a gaseous form to the control unit of the chlorinator. Then it is mixed with water and pumped into the distribution line.

Much trouble was experienced with this type of chlorination. The slightest chlorine leak resulted in corrosion and destruction of the apparatus, interior of the building walls and other equipment, so that we finally changed over to sodium hypo chloride. This solution is manufactured by chemical firms including the Brown Company and sold in liquid form. Pumping equipment is sold by competitive agencies and the same results obtained.

We have three of these plants. Two units are operated by venturi meter tubes which control the recording equipment, the other by a simple 8-inch torrent meter which has long past outlived its efficiency and accuracy. The meter was bought in 1910 and should now be discontinued. We recommend replacement with a modern venturi tube and other necessary equipment.

Halvorson Pumping Station

This station was built in 1957 at the corner of Sweden and Twelfth Streets. The station boosts the incoming pressure from a 50 to 100 pounds and pumps water through one mile of water pipes ranging from 2 to 6 inches in diameter. The area supplied comprises some thirty-five acres and services thirty-eight houses.

Our plans for the near future are to construct an elevated tank for this area somewhere near the Cates Hill road. The present air pressure tank system will be discontinued, but the same station will be used to pump water into a proposed storage tank. The new tank will act as a storage reservoir to increase domestic service efficiency and furnish fire protection.

Distribution System

Although we had no real population growth, 500 new houses were built from 1952 to 1958. Seventy-five percent were in nearby underdeveloped areas but in outlying districts requiring new water mains.

The water supply for this spectacular new growth had to be taken from adjoining areas already taxed to their limit. As a result we are faced with water supply deficiencies in most of the new areas. Much work was done in 1961 to replace some of the smaller mains with larger ones and we expect to continue this coming year with the work.

We began the year with \$16,220 cash on hand with commitments for the year of \$175,540, making a total of \$191,760. After deducting the sum of \$17,240 for free water donated to schools, institutions and municipal use, we had \$174,520 left to operate with. Of this \$59,000 was spent on new mains and replacements, \$23,400 on bonds and interest and \$91,600 on maintenance and upkeep.

Water consumption this year was 1,079,102,750 gallons, 11,394,250 gallons less than the previous year. The Riverside auxiliary ground water pumping station supplies 35,804,500 gallons at a cost of \$60.00 per million gallons pumped. Per capita consumption was 165 gallons.

We are fortunate in having a gravity water system with income of about \$160,000 per year from water sales. It is estimated that the cost of pumping our entire water supply would be about \$300,000 per year. On this basis our water rates instead of \$30.00 per year would be at least \$60.00.

Other activities of the department were carried on as usual and monies spent are shown in the financial report. The proposed budget for next year is attached and shows in detail proposed work for next year.

In closing, I wish to thank the Water Board, other City Departments, and members of the Water Department for the fine cooperation extended to me during the year.

Respectfully submitted,

ERNEST E. TANKARD,

Superintendent

RECOMMENDATIONS

Excerpts from 1938 Report of the National Board of Fire Underwriters (recommendations)

Hillside Ave., Blanchard to High St.	800 ft. 10-inch pipe	\$20,000.00
Hillside Ave., High to Prospect St.	500 ft. 8-inch pipe	8,000.00
Prospect St., Hillside A. to Perkins L.	500 ft. 8-inch pipe	8,000.00
Champlain St, Coos to Stratford St.	1,000 ft. 8-inch pipe	12,000.00
Installing valves on remaining hydrants (3).....		900.00
		<hr/> \$48,900.00

1962 BUDGET

Cash in Bank, January 1st, 1962.....	\$ 16,784.20	
Outstanding uncollected water accts.	180.82	
Gross income, 1962 ,estimated	156,000.00	
		<hr/>
		\$172,965.02
Less: Uncollected for year, estimated	300.00	
		<hr/>
Operating Income, estimated.....		\$172,665.02
Expenses:		
Gravity Supply—Labor and Exp. \$	4,000.00	
Purification Expense	7,500.00	
Filter Plant Expense	2,500.00	
Repairs to Mains	4,000.00	
Repairs to Wooden Pipe.....	4,000.00	
Repairs to Services	5,000.00	
Maintenance Expense	11,000.00	
Meter Department	1,000.00	
Meter Reading	500.00	
Thawing Expense	500.00	
General Office Salaries	5,000.00	
Insurance	6,050.00	
Stationery and Printing.....	400.00	
Garage Account	6,000.00	
Shop Expense	1,500.00	
Superintendence and Engineering	7,600.00	
Pumping Expense	3,000.00	
Ground Water System Expense.....	2,500.00	
Storehouse Expense	3,000.00	
General Expense	2,500.00	
Hydrant Expense	6,000.00	
Commissioners' Salaries	1,100.00	
		<hr/>
Operating Expenses ,estimated	84,650.00	
Improvements		
New Services	\$ 1,500.00	
New construction, water mains.....	7,500.00	
Ammonoosuc Pipe Line.....	30,000.00	
Jericho Road	5,000.00	
Radio Communication System.....	6,000.00	
		<hr/>
Improvements, estimated	50,000.00	

Financial Expenses

Bonds	\$ 20,000.00	
Interest	3,410.00	
	<hr/>	
Financial Expenses, estimated ..	23,410.00	
	<hr/>	
Total Exp. and Improvements, estimated...	158,060.00	
	<hr/>	
Estimated Balance in Bank December 31st, 1962	\$ 14,605.02	

WATER DEPARTMENT—BONDS

	Interest	Principal
1925 Water Bonds for purchase of plant @ $4\frac{1}{4}\%$		
Interest paid to retirement, 1960	\$636,437.50	
	<hr/>	
	\$636,437.50	\$700,000.00
1931 Water Improvement Bonds		
(Ramsey Hill Extension) @ $4\frac{1}{2}\%$		
Interest paid retirement, 1940.....	\$ 6,750.00	
	<hr/>	
	\$ 6,750.00	\$ 25,000.00
1940 Purification Bonds @ $1\frac{3}{4}\%$		
Interest paid retirement	\$ 2,450.00	
	<hr/>	
	\$ 2,450.00	\$ 35,000.00
1957 Water Improvement Bonds @ 3.10%		
Outstanding balance on principal \$120,000		
Interest paid to December 31, 1961.....	\$ 19,840.00	
Additional interest to be paid before ret.	14,260.00	
	<hr/>	
	\$ 34,100.00	\$200,000.00

WATER BONDS AND INTEREST PAYMENTS

\$200,000 Water Bonds, 3.10%, Issued 1957

	Date	Principal	Interest	Balance
May	1, 1962	\$ 20,000.00	\$ 1,860.00	\$100,000.00
November	1, 1962		1,550.00	
May	1, 1963	20,000.00	1,550.00	80,000.00
November	1, 1963		1,240.00	
May	1, 1964	20,000.00	1,240.00	60,000.00
November	1, 1964		930.00	
May	1, 1965	20,000.00	930.00	40,000.00
November	1, 1965		620.00	
May	1, 1966	20,000.00	620.00	20,000.00
November	1, 1966		310.00	
May	1, 1967	20,000.00	310.00	0000

WATER MAIN EXTENSIONS 1961

Street	Location	Distance	Size
Blais	Hutchins to Dutil	220 ft.	6-in. Ty. C. L.
Irish Siding	Blanchard to Willard	540 ft.	Transite
Irish Siding	Blanchard to Willard	108 ft.	Cast Iron
West Milan Rd.	Incinerator Plant So.	2000 ft.	16-in. Ty. C. L.
Mt. Forist	Fourth Ave. West	230 ft.	2-in. Steel
Patton	Norway to W. to OAH	345 ft.	6-in. Ty. C. L.
Second Avenue	Harding to Hill	975 ft.	6-in. Ty. C. L.
Willard	Portland St. Westerly	80 ft.	6-in. Ty. C. L.
River Street	Jasper to Madison	690 ft.	6-in. Ty. C. L.
Twelfth	Nansen to Sweden	758 ft.	6-in. Ty. C. L.

Total Distribution Pipes and Gates in Use December 31, 1961

Size	Cast Iron	Gal. Iron	Trans. ite	Wood Stave	Cement Lined	Copper	Gates
1½-in. & smaller		14,385				843	83
2-inch		106,630			4,470		211
3-inch	1,061						4
4-inch	2,853						5
6-inch	99,719				9,555		260
8-inch	34,599				1,100		23
10-inch	10,478						12
12-inch	10,389		300				16
14-inch	1,460		540	600	998		6
16-inch				6,000	3,500		
TOTAL	160,559	121,015	840	6,600	19,623	843	620

HYDRANTS WITHOUT VALVES

Street	Location
Fourth	End of Street
Union	Near Buber Mill
Willard	West of Hillside Avenue

LOCATION OF THE FIRE HYDRANTS

No.	Street	Location	Static Pressure
	Bemis	Corner Maynesboro	100
	Blanchard	Corner Emery	
	Burgess	Corner Grafton	105
	Burgess	Corner Mason	103
5	Burgess	Corner Stratford	97
	Burgess	Corner Merrimack	95
	Burgess	Corner Thomas	
	Burgess	Berwick	
	Bridge	East of Verdun	78
10	Bridge	East of Hutchins	82
	Cascade	Western Avenue	105
	Cascade	Bridge St. and Wentworth Ave.	95
	Cascade	Corbin St. and Wentworth Ave	91
	Champlain	Corner Alpha	
15	Champlain	Near No. 388	
	Champlain	Corner Merrimack	
	Cedar	Near Prospect	123
	Cedar	Corner of Summer	83
	Church	Corner Hillside Avenue	
20	Church	Near Holt Avenue	
	Church	West of Portland St.	65
	Church	Hickey Hill	80
	Community Club		95
	Coos	Corner Carroll	72
25	Coos	Corner King	55
	Coos	Beaudoin	
	Coos	Rockingham	75
	Coos	Champlain	85
	Derrah	East of Lancaster	80
30	Derrah	East of Beaudoin	63
	Denmark	Between Seventh and Eighth Sts.	65
	Denmark	North of Eighth St.	65
	Denmark	Near No. 252	25
	Exchange	Near Pleasant St.	115
35	First Avenue	Corner Hill Street	76

No.	Street	Location	Static Pressure
	First Avenue	Lower End	74
	First Avenue	Corner Roderick St.	96
	First Avenue	South of Green St.	100
	First Avenue	Corner Clarke	
40	First Avenue	Corner Laurel	75
	Forbush Avenue	Corner Wescott	65
	Forbush Avenue	Corner Beaudoin	57
	Forbush Avenue	Corner Gendron	52
	Forbush Avenue	East of Howland	85
45	Forbush Avenue	Corner Trudel	
	Glen Avenue	Glen Motors, Inc.	125
	Glen Avenue	Top of Glen Hill	130
	Glen Avenue	Cross Machine Shop	135
	Glen Avenue	Car Barn	137
50	Goebel	Corner Mason	120
	Goebel	Corner Stratford	120
	Goebel	Corner Merrimack	120
	Goebel	Corner Devens	120
	Gorham Road	At Berlin Line	160
55	Grafton	Corner Gendron	120
	Grafton	Corner Lancaster	
	Grafton	Near Hutchins	
	Grafton	Corner Sullivan	
	Green	Green Square	118
60	Green	City National Bank	118
	Green	Near Underpass	115
	Granite	Near York	108
	High	Corner Pleasant	102
	High	East of School St.	100
65	High	Opposite Emery	95
	High	Opposite Hillside Avenue	85
	High	Opposite State	75
	High	Corner Portland	65
	High	East of River Street	60
70	High	West of River Street	60
	Highland Park Avenue	Corner Whittemore Avenue	
	Highland Park Avenue	Corner "E" Street	
	Hillsboro	South of Berwick	
	Hillside Avenue	Near Grand Trunk crossing	115
75	Hillside Avenue	Corner Blanchard	
	Hillside Avenue	Corner Spring Street	
	Hillside Avenue	Corner Cedar	90

No.	Street	Location	Static Pressure
	Hillside Avenue	Opposite Poplar	
	Hillside Avenue	Opposite Lincoln	63
80	Hillside Avenue.....	North of Lincoln	43
	Hinchey	Corner Fourth Avenue	
	Hutchins	Blanchard Mills	
	Hutchins	Corner Walsh Street	
	Hutchins	Corner Success Road	
85	Hutchins	Near Bean Brook crossing	
	Hutchins	Opposite Horn St.	68
	Hutchins	North of Bridge St.	68
	Hutchins	Napert Village	
	Jericho	Incinerator Plant	
90	Jolbert	Corner Second Avenue	
	Jolbert	Corner Fourth Avenue	72
	Kent	Corner Derrah	42
	Kent	Corner Coos	80
	Madison Avenue	Corner Hillside Avenue	86
95	Madison Avenue	Corner Pine	86
	Madison Avenue	Corner Park	86
	Madison Avenue	Corner River St.	185
	Madigan	Corner Third Avenue	100
	Madigan	Corner Fourth Avenue	82
100	Madigan	Corner Sixth Avenue	65
	Main	Corner Eleventh	
	Main	Corner Eighth	70
	Main	Opposite Bridge St.	70
	Main	Corner Seventh	70
105	Main	Corner Sixth	70
	Main	Corner Fifth	70
	Main	North from Brown Avenue	68
	Main	Opposite Brown Co. Lab.	70
	Main	Opposite Fourth	72
110	Main	Opposite Third	73
	Main	Opposite Second	73
	Main	Corner First	73
	Main	Brown Company Office	73
	Main	Opposite Cambridge	75
115	Main	Corner Success	78
	Main	Corner Pleasant	100
	Main	Near No. 247	115
	Main	Corner Mason	120
	Main	Opposite Newberry's Store	120

No.	Street	Location	Static Pressure
120	Main	Near No. 82	120
	Main	Opposite Rocky's Pizza Shop	120
	Maple	Near Brown Avenue	
	Mason	Corner Granite	108
	Mason	Corner Cole	108
125	Mason	Corner Champlain	
	Mason	Corner Rockingham	93
	Mechanic	Between Main and Pleasant	120
	Mechanic	West of Pleasant	120
	Mechanic	West of Cole	110
130	Mechanic	Farmers Feed and Supply	120
	Milan Road	W. S. Opp. St. Clair garage	
	Milan Road	W. S. Near Woodward St.	
	Milan Road	W. S. Front Demers residence	
	Milan Road	W. S. Near Twitchell residence	
135	Milan Road	W. S. Near Gibbons farm	
	Milan Road	E. S. Maynesboro Farm	58
	Milan Road	E. S. Thompson Farm	55
	Mt. Forist	Near Western Avenue	100
	Mt. Forist	Near Rouleau residence	
140	Napert Village	Near Boston and Maine	
	Ninth	Corner Main	
	Norway	Opposite Sixth	
	Norway	Between Seventh and Eighth	
	Norway	North of Eighth	
145	Norway	Opposite Ninth	
	Norway	Corner Tenth	
	Oak	Corner Willard	
	Pershing Avenue	East of Verdun	66
	Pershing Avenue	West of Verdun	81
150	Pleasant	Opposite Prince residence	98
	Pleasant	Corner Mason	
	Pleasant	Corner York	120
	Portland	Corner Lincoln	
	Portland	Corner Willard	80
155	Poplar	East of Summer	72
	Poplar	West of Summer	75
	Prospect	Near Perkins Lane	58
	River	Corner Willard	173
	School	Corner Third	74
160	School	Corner First	64
	School	Near Notre Dame High School	

No.	Street	Location	Static Pressure
	School	Corner Church St.	97
	School	Corner Washington St.	99
	School	Corner Granite	80
165	Second Avenue	Corner Harding	80
	Second Avenue	Corner Clarke	83
	Second Avenue	Opposite Hamlin	85
	Second Avenue	Opposite Session	103
	Second Avenue	Corner Hill St.	
170	Sixth Avenue	Corner Labossiere	103
	Skating Rink	Gilbert St.	
	Smyth	Highland Terrace	
	Spring	West of Guilmette	
	Success	West of School St.	85
175	Success	Corner Main	
	Summer	Corner Guilmette	120
	Summer	East of Spruce	98
	Sweden	Corner Seventh	
	Sweden	Corner Eighth	
180	Sweden Street	Corner Twelfth	50
	Third Avenue	Corner Mt. Forist	70
	Third Avenue	St. Joseph School	
	Twelfth	Corner Norway	
	Union	Buber's Mill	115
185	Watson Village	Main Highway	
	Watson Village	On Flat	
	Western Avenue	South of Gerrish	100
	Western Avenue	Opposite No. 804	95
	Western Avenue	Near No. 642	
190	Western Avenue	Near No. 586	105
	Western Avenue	Near No. 500	
	Western Avenue	Near No. 377	
	Western Avenue	Opposite Ash Street	
	Western Avenue	Corner Williams	
195	West Milan Road	Near Granite State Rubber Co.	
	West Milan Road	Near Turmel's	
	Wight	Corner Third Avenue	
	Wight	Corner Boulay St.	97
	Wight	Opposite Cloutier residence	95
200	Wight	Near Duguay St.	93
	Wight	Front Incinerator Plant	
	Willard	Corner Emery	97
	Willard	West of Hillside Avenue	85

Willard	Corner State	84
205 Willow.....	Corner State	
Wescott.....	Corner Marble	71
York	Front Dubois' residence	120

Booster Pumps

1. Location—Corner Spring and Guilmette Streets
Manufactured by Lunt Moss Company
Description—Goulds centrifugal, pumps 250 g.p.m. against 200 F. H.
Pumps from distribution system into a 40,000-gallon storage tank on Hillside Avenue. (Pump to be used in an emergency).
2. Location—Near junction of Kent Street and Forbush Avenue.
Manufactured by DeLaval Steam Turbine Company.
Description—Single stage centrifugal. Direct connected to the distribution mains. Pumps into a 20,000-gallon storage tank on Forbush Avenue.
3. Location—Hillside Avenue Extension.
Lunt Moss unit.
Description—Single stage 5-H.P., 30-g.p.m. Pumps into a 450-gallon storage tank.
4. Location—Corner Petrograd Street and Eighth Avenue.
Lunt Moss unit.
Description—Single stage 5-H.P., 30-g.p.m. Pumps into two 315-gallon storage tanks.
5. Location—Upper Hillsboro Street.
Lunt Moss unit.
Description—Single stage 7.5-H.P., 50-g.p.m. Pumps into two 475-gallon storage tanks.
6. Location—Corner Twelfth and Sweden Streets.
Lunt Moss unit.
Description—Single stage 20-H.P., 100 H.P. Pumps into three 315-gallon storage tanks.
7. Location—Corner Hill Street and Second Avenue.
Lunt Moss unit.
Description—Single stage 7.5-H.P., 50-g.p.m. Pumps into two 315-gallon storage tanks.

Purification Equipment

1. Chloro-Feeder unit, venturi controlled, in service on Ammonoosuc line.
2. Chloro-Feeder unit, meter controlled, in service on Horne Brook supply line.
3. Chloro-Feeder unit, venturi controlled, in service on Bean Brook supply line.
4. Chloro-Feeder unit, meter controlled, in service at the Riverside pump.

SUMMARY OF STATISTICS

For the Year Ending December 31, 1961

BERLIN WATER WORKS

Coos County, N. H.

General Statistics

Population as of January 1961—17,724.

Date of Construction—Main construction, 1892.

Sources of supply—Bean and Horne brooks, Ammonoosuc River, ground water caisson well.

Mode of supply—Gravity and auxiliary pumping.

Statistics Relating to Distribution System

1. Kind of pipe—Cast iron, wrought iron, copper, cement lined and wooden stave.
2. Sizes—Two to sixteen-inch.
3. Extended during year—595 feet.
4. Total now in use—56 miles.
5. Length of pipe less than 4 inches in diameter—17 miles..
6. Number of hydrants set during year—1.
7. Number of hydrants changed during year—1.
8. Number of public hydrants—209.
9. Number of private hydrants—103.

10. Number of stop gates added during year—13.
11. Number of stop gates smaller than 4-inch—297.
12. Number of stop gates in use—620.
13. Range of pressure in mains—30 to 150 pounds.

Statistics Relating to Services, Meters, Etc.

1. Kind of pipe—Cast iron, wrought iron, brass, copper and cement lined.
2. Sizes— $\frac{3}{4}$ -inch to 6-inch.
3. New services added during year—16.
4. Total number of services now in use—3,858.

Meters

1. Number of meters added for the year—2.
2. Number of meters now in use—614.
3. Number of meters changed during year—36.
4. Number of meters tested—42.
5. Percentage of services on meter—15%.

BERLIN WATER WORKS

SCHEDULE OF WATER RATES

Effective January 1st, 1957

Flat Rate

For first family, per year	\$13.20
For second family, per year	10.80
For third family, per year	9.60
For fourth family, per year	8.40
Bath tubs, each	3.00
Water closets, each	6.00
Wash basins, each	3.00
Maximum rate covering private dwelling house occupied by one family	30.00
Offices and stores, faucet	12.00
Stable	3.60

Each additional animal.....	1.20
Hose, to be used not more than two hours per day, May 1st to October 1st.....	4.80

Fountains

To be used not more than six hours per day from
May 1st to October 1st:

For 1/16-inch jet or less.....	\$ 4.80
For 1/8-inch jet.....	12.00

All fountains having an orifice or discharge greater than 1/8-inch in diameter, will be supplied water by meter.

Meter Rates

Service charge	\$2.10 per quarter
First 1,500 feet.....	\$.36
Next 3,500 feet.....	.26½
Next 5,000 feet.....	.22
Next 10,000 feet.....	.18
Next 20,000 feet.....	.14½
Over 40,000 feet.....	.12
Minimum yearly meter charge.....	30.00

Report of Building Inspector

February 1, 1962

To His Honor, the Mayor, the City Council of the City of Berlin:

I herewith submit my report as Inspector of Buildings for the year ending January 31, 1962.

104 permits were issued during the year, with a total estimated value of \$ 1,539,527.00.

These permits divided as follows:

5 permits new houses	\$ 39,500.00
5 permits new houses, cost unknown.....	
2 permits house trailers	
1 permit new office building, cost unknown	
5 permits additions	27,200.00
36 permits alteration and repairs.....	66,052.00
14 permits alteration and repairs, cost unknown	
16 permits one car garages	3,175.00
8 permits one car garages, cost unknown	
7 permits two car garages	2,600.00
3 permits two car garages, cost unknown	
1 permit three car garage, cost unknown	
1 permit charcoal retort	1,000.00
6 permits electric signs	
2 permits warehouses	75,000.00
2 permits old age home and recreation bldg.	1,325,000.00
2 permits houses demolished	

Copies of all permits issued are on file at this office.

I wish to express my appreciation to the Mayor, City Council, City Officials, Building Contractors, and the Public for their co-operation.

Respectfully submitted,

JOHN E. RAMSEY,

Inspector of Buildings

Industrial Report

The Industrial Development Committee of Berlin submits its annual report for the year ending January 31, 1962.

At the beginning of the year, the Berlin Industrial Committee had printed seven thousand (7,000) attractive industrial brochures. On this industrial brochure there is a photo of the new Granite State Rubber Company building, of the huge Brown Company, of the Presidential Range together with industrial facts of the Berlin area. These industrial facts include employment statistics, principal manufacturers in the area, local government and taxes, water system, transportation, local school system, hospitals, and doctors. Also, in this brochure the industrial sites available and the willingness of the Berlin Industrial Realty Company to build plants to specifications for an industry coming to Berlin is emphasized.

The Berlin Industrial Committee also had printed approximately seven hundred (700) supplements showing the readiness and willingness of our Schools to train people by means of "Adult Education Programs" so that they might more readily adapt themselves to demands of incoming industry.

The industrial brochures and the supplements have been mailed throughout the entire area, particularly to people we feel are interested in expanding with the hope of interesting them to come to Berlin.

The new industrial shell building has been completed, and for six (6) weeks on every Wednesday, special invitations were sent out to Presidents and General Managers inviting them to come and visit our new building. These invitations were sent out in groups of one hundred (100) at a time. Though only a few visited the area, we received one hundred twenty-four (124) answers direct from Presidents of these companies.

Hundreds of letters were sent out to additional manufacturers telling them of the advantages in Berlin and the employment statistics doing everything possible to sell Berlin as an Industrial

City. This last year, special efforts were given by the Berlin Industrial Committee to help local businessmen, and local industries to expand. Through these efforts, we were able to expand Granite State Rubber Company to an increase of seventy-five (75) people.

The Aeronautical Icing Research Laboratories has moved to Berlin. The Berlin Industrial Committee arranged for a special program in remodeling present facilities at the Berlin Airport. The Committee is also taking steps to help the Aeronautical Icing Research Laboratories to build new buildings at the Berlin Airport. The new buildings will be financed through the Berlin Industrial Realty Company.

This year, the Berlin Industrial Realty Company has committed itself to finance additional industrial buildings in Berlin to the amount of \$215,000.00. The Berlin Industrial Realty Company, since its beginning, has financed industrial space to the amount of \$652,000.00. We, the citizens of Berlin should be proud of this Company which is made up wholly of citizens in Berlin.

Through the efforts of the Berlin Industrial Committee, one hundred twelve (112) new permanent jobs have been created, in 1961.

Your Industrial Agent has made many calls in the Eastern United States and Canada in trying to promote Berlin, and has entertained many Industrial groups visiting Berlin.

He has also tried to promote additional construction in the area, one in particular is the promotion of a new and large recreational ski area. He has had a survey made by out-of-town and local interest on Cates Hill.

I met with both Federal and State Airport Authority to promote both commercial and industrial flying to Berlin.

Respectfully submitted,

MAYOR LAURIER LAMONTAGNE,
Chairman

ALF HALVORSON,
Industrial Agent

Report of Relief Department

February 13, 1962

To His Honor, the Mayor and Members of the City Council:

I herewith submit my report as Overseer of Public Welfare for the year ending Januay 31, 1962:

Appropriation allotted for the Welfare Project	\$25,000.00	
Departmental refunds	9,376.34	
		<hr/>
Total funds available for Project..	\$ 34,376.34	
Expended	27,780.95	
		<hr/>
Unexpended balance	\$ 6,595.39	
Appropriation allotted for Relief.....	\$ 88,000.00	
Refunds paid to the Department.....	3,672.47	
		<hr/>
Total funds available for Relief.....	\$ 91,672.47	
Expended	91,593.52	
		<hr/>
Unexpended Balance ..	78.95	
		<hr/>
Grand total unexpended balance.....	\$ 6,674.34	

Expended for Relief:

Old Age Assistance	\$ 20,329.56	
Alien Old Age Assistance.....	16,581.11	
Totally Disabled	10,308.22	
Soldiers' Aid	6,813.89	
Administration	13,888.41	
Town Poor	23,672.33	
		<hr/>
Total Aid Given	\$ 91,593.52	

Case Load:

Cases aided during the year.....	278
Total individuals	529
Increase in cases during the year.....	23
Increase in individuals during year	25

I wish to thank His Honor, the Mayor, the members of the Welfare Committee, and all other City Officials for their aid during the year.

Respectfully submitted,

MAURICE A. BELANGER,
Overseer of Public Welfare

Report of Tax Collector

Berlin, N. H. January 31, 1962

To His Honor, the Mayor, and Members of the City Council of the City of Berlin.

Gentlemen:

I submit herewith my report as Tax Collector for the year ended January 31, 1962.

SUMMARY OF WARRANT

Levy of 1961

Debits

Taxes committed to Collector:

Property Taxes	\$ 1,870,301.73
Poll Taxes	14,418.00
National Bank Stock Taxes	1,274.02

Total Warrant	\$ 1,885,993.75
Yield Taxes	489.01
Added Taxes:	
Property Taxes	1,061.55
Poll Taxes	134.00
Interest collected	143.11

Total Debits	\$ 1,887,821.42
--------------------	-----------------

Credits

Remittances to Treasurer:

Property Taxes	\$ 1,796,759.83
Poll Taxes	11,482.00
National Bank Stock Taxes.....	1,274.02
Yield Taxes	56.42
Interest collected	143.11
Discount allowed	616.19
Abatements	2,156.70

Uncollected Taxes as per Collector's list:

Property Taxes	72,040.56
Poll Taxes	2,860.00
Yield Taxes	432.59

Total Credits	\$ 1,887,821.42
---------------------	-----------------

Levy of 1960**Debits**

Uncollected Taxes as of February 1, 1961:

Property Taxes	\$ 78,064.77
Poll Taxes	3,118.00
Yield Taxes	75.00

 \$ 81,257.77

Added Taxes:

Property Taxes	\$ 46.50
Poll Taxes	122.00
Interest collected during fiscal year ended January 31, 1962.....	2,152.31

 Total Debits \$ 83,578.58
CreditsRemittances to Treasurer during fiscal year
ended January 31, 1962:

Property Taxes	\$ 77,485.07
Poll Taxes	2,276.00
Interest collected during year.....	2,152.31
Yield Taxes	75.00

Abatements made during year 677.00

Uncollected Taxes as per Collector's list:

Property Taxes	471.20
Poll Taxes	442.00

 Total Credits \$ 83,578.58

Levy of 1959**Debits**

Uncollected Taxes as of February 1, 1961:

Property Taxes	\$ 464.01
Poll Taxes	406.00

 \$ 870.01

Added Taxes:

Poll Taxes	\$ 4.00
Interest collected during fiscal year ended January 31, 1962	3.29

 Total Debits \$ 877.30

REPORTS OF DEPARTMENTS

61

Credits

Remittances to Treasurer during fiscal year ended January 31, 1962:		
Property Taxes	\$	131.71
Poll Taxes		60.00
Interest collected during year		3.29
Abatements made during year.....		344.00
Uncollected Taxes as per Collector's list:		
Property Taxes		92.30
Poll Taxes		246.00
		<hr/>
Total Credits	\$	877.30
		<hr/> <hr/>

Levy of 1958

Uncollected Taxes as of February 1, 1961:		
Property Taxes	\$	412.50
Poll Taxes		286.00
		<hr/>
Total Debits	\$	698.50

Credits

Remittances to Treasurer during fiscal year ended January 31, 1962:		
Poll Taxes	\$	18.00
Abatements made during year.....		466.50
Uncollected Taxes as per Collector's list:		
Poll Taxes		214.00
		<hr/>
Total Credits	\$	698.50
		<hr/> <hr/>

Levy of 1957

Uncollected Poll Taxes as of February 1, 1961.....	\$	198.00
Amount collected during fiscal year ended January 31, 1962.....	\$	24.00
Abatements made during year.....		34.00
		<hr/>
Remittances to Treasurer	\$	58.00
		<hr/>
Uncollected Taxes as per Collector's list.....	\$	140.00
		<hr/> <hr/>

Levy of 1956

Uncollected Poll Taxes as of February 1, 1961	\$	144.00
Amount collected during fiscal year ended		
January 31, 1962	\$	14.00
Abatements made during year		22.00
		<hr/>
Remittances to Treasurer	\$	36.00
		<hr/>
Uncollected Taxes as per Collector's list	\$	108.00
		<hr/> <hr/>

Levy of 1955

Uncollected Poll Taxes as of February 1, 1961	\$	224.00
Amount collected during fiscal year ended		
January 31, 1962	\$	20.00
Abatements made during year		40.00
		<hr/>
Remittances to Treasurer	\$	60.00
		<hr/>
Uncollected Taxes as per Collector's list	\$	164.00
		<hr/> <hr/>

Levy of 1954

Uncollected Poll Taxes as of February 1, 1961	\$	184.00
Amount collected during fiscal year ended		
January 31, 1962	\$	30.00
Abatements made during year		32.00
		<hr/>
Remittances to Treasurer	\$	62.00
		<hr/>
Uncollected Taxes as per Collector's list	\$	122.00
		<hr/> <hr/>

Levy of 1953

Uncollected Poll Taxes as of February 1, 1961	\$	178.00
Amount collected during fiscal year ended		
January 31, 1962	\$	26.00
Abatements made during year		28.00
		<hr/>
Remittances to Treasurer	\$	54.00
		<hr/>
Uncollected Taxes as per Collector's list	\$	124.00
		<hr/> <hr/>

Levy of 1952

Uncollected Poll Taxes as of February 1, 1961	\$	122.00
Amount collected during fiscal year ended January 31, 1962.....	\$	42.00
Remittances to Treasurer.....	\$	42.00
Uncollected Taxes as per Collector's list.....	\$	80.00

SUMMARY OF WARRANT**State Head Tax****Levy of 1961****Debits**

State Head Taxes committed to Collector:

Original Warrant	\$ 45,980.00
Added Taxes	370.00

Total Commitment	\$ 46,350.00
Penalties collected	228.00

Total Debits	\$ 46,578.00
--------------------	--------------

Remittances to Treasurer:

Head Taxes	\$ 36,525.00
Penalties	228.00

	\$ 36,753.00
Abatements	585.00
Uncollected Head Taxes as per Collector's list	9,240.00

Total Credits	\$ 46,578.00
---------------------	--------------

Levy of 1960**Debits**

Uncollected Taxes as of February 1, 1961	\$ 10,105.00
Added Taxes during 1961.....	385.00
Penalties collected during 1961.....	757.00

Total Debits	\$ 11,247.00
--------------------	--------------

Credits

Remittances to Treasurer during 1961:

Head Taxes	\$ 7,555.00	
Penalties	757.00	
		\$ 8,312.00
Abatements during 1961		1,530.00
Uncollected Head Taxes as per Collector's list		1,405.00
		<hr/>
Total Credits		\$ 11,247.00

Levy of 1959**Debits**

Uncollected Taxes as of February 1, 1961.....	\$ 1,315.00	
Added Taxes during 1961.....	5.00	
Penalties collected during 1961.....	19.50	
		<hr/>
Total Debits		\$ 1,339.50

Credits

Remittances to Treasurer during 1961:

Head Taxes	\$ 190.00	
Penalties	19.50	
		<hr/>
		\$ 209.50
Abatements during 1961		285.00
Uncollected Head Taxes as per Collector's list		845.00
		<hr/>
Total Credits		\$ 1,339.50

Levy of 1958**Debits**

Uncollected Taxes as of February 1, 1961.....	\$ 895.00	
Penalties collected during 1961.....	5.00	
		<hr/>
Total Debits		\$ 900.00

Credits

Remittances to Treasurer during 1961:

Head Taxes	\$ 45.00
Penalties	5.00

\$ 50.00

Abatements during 1961 165.00

Uncollected Head Taxes as per Collector's list 685.00

Total Credits \$ 900.00

Levy of 1957**Debits**

Uncollected Taxes as of February 1, 1961..... \$ 640.00

Added Taxes during 1961 10.00

Penalties collected during 1961 7.50

Total Debits \$ 657.50
Credits

Remittances to Treasurer during 1961:

Head Taxes \$ 75.00

Penalties 7.50

\$ 82.50

Abatements during 1961 105.00

Uncollected Head Taxes as per Collector's list 470.00

Total Credits \$ 657.50

Levy of 1956**Debits**

Uncollected Taxes as of February 1, 1961..... \$ 455.00

Added Taxes during 1961..... 5.00

Penalties collected during 1961..... 3.50

Total Debits \$ 463.50

Credits

Remittances to Treasurer during 1961:

Head Taxes	\$ 35.00
Penalties	3.50

 \$ 38.50

Abatements during 1961..... 65.00

Uncollected Head Taxes as per Collector's list 360.00

 Total Credits \$ 463.50

Levy of 1955**Debits**

Uncollected Taxes as of February 1, 1961.....	\$ 570.00
Added Taxes during 1961.....	10.00
Penalties collected during 1961.....	9.00

 Total Debits \$ 589.00
Credits

Remittances to Treasurer during 1961:

Head Taxes	\$ 90.00
Penalties	9.00

 \$ 99.00

Uncollected Head Taxes as per Collector's list 490.00

 Total Credits \$ 589.00

Summary of Tax Sales Accounts — As of January 31, 1962**Debit****Tax Sale on account of levies of**

	1960	1959	1958
Taxes sold to City during fiscal year	\$7,258.34		
Bal. of unredeemed taxes Feb. 1, 1961		\$ 818.86	\$ 35.58
Interest collected after sale.....	58.53	46.17	5.45
Total Debits	\$7,316.87	\$ 865.03	\$ 41.03

Credit

Remittances to Treasurer during yr. \$4,986.33	\$ 813.41	\$ 26.01
Deeded to City during year..... 14.38	15.01	15.02
Unredeemed taxes at close of year . 2,316.16	36.61	
	<hr/>	<hr/>
Total Credits	\$7,316.87	\$ 865.03 \$ 41.03
	<hr/>	<hr/>

Respectfully submitted,

L. LAURIER ROUSSEAU,

Tax Collector

Report of Director of Civil Defense

Year Ending January 31, 1962

"In Civil Defense... the problem and the solution begin and end with the tens of thousands of individual communities throughout the nation. In the catastrophic event we prepare for, each community must look forward to standing on its own feet, alone, maybe for a matter of days, maybe for a few weeks, maybe longer."

—Steuart L. Pittman, Ass't Sec. of Defense for Civil Defense.

The initial organization as was originally set up by Mr. Jesse Tellington has in its entirety remained the same. The Civil Defense Committee Chairman Joseph Ottolini upon his resignation was replaced by the Mayor's appointee Councilman Laurier Fortier for the remainder of the fiscal year. The Division officers of the Berlin unit of Civil Defense responded excellently at all meetings and whenever requested to attend training sessions.

Health Officer Edward J. Montminy is preparing to launch a medical self help program which will be available for the benefit of all families in the city of Berlin. The medical self help training program contains the basic information a person needs in order to preserve life and health at the time of a national emergency, it can also be very useful in the event of a minor or major national disaster. The plan has the endorsement of the American Medical Association as the same methods and techniques are applicable in peace time disaster situations.

Auxiliary Police

The Civil Defense Auxiliary Police Unit is maintaining a full complement of forty officers and one runner. The unit has a waiting list which enables the ranks to be kept filled at all time. To further qualify as better officers, in addition to their police training every officer holds a certificate in first aid training.

The Auxiliary Police Unit has a total of almost 5,000 hours of duty during the year, with the assistant chief and the secretary alone putting in over 2,000 hours. Other officers were called upon for active duty at the Balsams Hotel and for policing highway construction projects in addition to active duty in the City of Berlin. Many officers are taking special courses so as to help train other officers. All police work performed by the Civil Defense Auxiliary Unit was done without any loss of time by officers of the regular police force. All officers are now in uniform, the balance of which was acquired out of Federal Government Surplus at a very low cost to the city. The continued success of this unit must be credited to auxiliary assistant chief Walter Green under the supervision of City Marshall Herman Oleson.

Radiological

The Radiological Unit headed by John Fitzgerald received one training session and one refresher course with a total of twenty-one persons receiving their radiological certificate. As a result the Civil Defense Unit of Berlin has qualified for five monitoring station units which have been assigned to Berlin and with other units to follow in the future. The radiological division has a high priority on the essential list of the Civil Defense organization both from the State and the Federal level, this gives local Civil Defense valuable preference when priorities are being considered by headquarters.

Fallout Shelter

The Fallout Shelter program is divided in two parts. The first is the prototype fallout shelter program by which we have secured from the federal government the necessary funds for the construction of a shelter which will be open for public inspection. The site for the shelter was chosen by Mr. George Thompson, Region 1 Engineer, with the office of Civil Defense after an extensive survey was made of potential sites which were examined following the receipt of applications submitted by a number of home owners. The completed shelter will soon be open for inspection by the public.

The second part of the Fallout Shelter program consists of a survey which has been started in the city of Berlin, in order to determine the location and to identify the existence of public fallout shelters which meet with requirements of the federal government. In future phases of the program the federal government

will supply equipment such as food, medical supplies, etc. for the purpose of stocking approved public fallout shelters.

Equipment

During the year the city of Berlin acquired through the Civil Defense several valuable pieces of equipment. The acquisition cost to the federal government for all this equipment was in excess of \$40,000.00 and the actual cost to the city of Berlin was less than \$1,000.00. Of this equipment the city now has a 6-wheel drive truck upon which is mounted an air compressor which has double the capacity of any owned by the city, also an other 6-wheel drive truck upon which is mounted a salt spreading unit. The replacement cost to the city of Berlin for both unit would exceed \$30,000. In addition to the above, application is now being made for matching funds on two-way radio equipment to be used by the Public Works which will cost the city half the price it would have to pay otherwise.

Division Officers

All our division officers were called upon to continue in rendering the excellent service they have given to the office of Civil Defense and have responded in their same cooperative manner.

Mr. Rene Heroux, Postmaster, handled the distribution of the booklet "Fallout Protection" and upon which a most favorable response was received from the people who read the booklet. Mr. Leon Dubey of the Police Commission was very helpful in continuing to develop the auxiliary police force. Mr. John Bowman, owner of radio station WMOU, gave valuable air time which helped greatly in bringing the Civil Defense Program to the people of Berlin. His never failing cooperation was extremely helpful. Mr. Brud Warren and Mr. Ralph Peloquin were instrumental in helping the Civil Defense Unit receiving very valuable newspaper publicity. Attorney Arthur Bergeron furnished the office of Civil Defense the answers to all problems and questions of legality that the Civil Defense of Berlin was confronted with. Mr. John Davis, Industrial Engineer with Brown Company, has continued in his responsible supervision of our 200-bed emergency hospital. The generators which are part of the hospital have to be operated and tested periodically, and this was done. We could go on and mention each one individually as everyone who is charged with a specific service has given the best of cooperation.

Test Alert

On April 28, 1961, a statewide test alert was conducted during which time specific orders were to be carried out. The sealed orders had been received prior to the test alert and the assignments given were handled expediently and efficiently by the groups responsible for their execution. In addition all other normal operations usually carried out at the time of a Civil Defense test alert were excellently carried out by everyone and the test in Berlin was a success.

Recommendations

With initial steps having been taken by the office of Civil Defense so as to provide for suitable headquarters at the time of an actual fallout attack it is respectfully requested that the city officials give their cooperation for the accomplishment of this project as this will make it possible for the citizens of Berlin to receive proper radio reports on conditions during the emergency and although plans have not fully been worked out it is possible to secure television service for the community on a closed circuit basis. This would also make it possible to conduct the radiological monitoring and furnish the necessary information to the people.

With new changes in techniques and with new programs being introduced by the federal government the cooperation of the City Officials together with that of the citizens of Berlin will again be needed so as to make it possible for Civil Defense to continue its effective development and operations in Berlin.

RICHARD J. CAMPAGNA,

Director

January 31, 1962

Report of Library Trustees

To His Honor, the Mayor, the City Council of the City of Berlin,
New Hampshire.

Gentlemen :

The Board of Trustees of the Berlin Public Library herewith submits its annual report together with the Treasurer's statement and Librarian's report.

The circulation of books for the year 1961 amounted to fifty-three thousand seven hundred and thirty-nine, of this amount twenty-nine thousand four hundred and fifty-eight books circulated from the Adult department and twenty-four thousand two hundred and eighty-one books from the Children's department. Although this is an excellent report, it does not cover the many telephone calls, problems settled and reference work done by the staff.

National Book Week was celebrated from April 16th to April 22nd. This year's slogan was, "For a Richer, Fuller Life—Wake Up and Read." The library featured book displays and decorated the windows and walls with streamers and posters.

Our latest project at the library was the installation of new fluorescent lights in the non-fiction stacks, and 1961 found this project completed. The new lights were installed by Leo's Electric Shop in May 1961, and a marked improvement in this section, has been commented on. Now the entire Adult Department is complete with fluorescent lights.

On May 23rd, Berlin was host to the North Country Library meeting. Twenty-five Librarians, Trustees and Substitutes assembled at the library to hear Mrs. Margery S. Hopkins, Public Library Consultant, from the State Library, discuss books and many other library techniques. These meetings are always looked forward to as they prove very informative. The meeting closed at ten o'clock with lunch served by the Berlin Staff.

In November, the children of Berlin always look forward to Children's Book Week. This year from November 12th to 18th, we celebrated this week. The slogan this year was "Hurrah for Books", and Miss Julia Laffin, Children's Librarian, decorated the library, around this slogan, with books, posters and mobile units attractively displayed. During the week many parents, teachers and pupils visited the library to enjoy the new books, and every day found this department crowded with children. On Saturday all new books were released for circulation and over eleven hundred books circulated during the week. Our thanks to Mr. E. W. Bowden, of the J. J. Newberry Company for the loan of a toy automobile to add to Miss Laffin's display.

The Trustees wish to thank the staff, Mrs. Lottie Sheridan, Miss Julia Laffin, Miss Germaine Thompson and Mrs. Eva Vogel for their loyalty and thank the substitutes, Mrs. Marion Steady, Mrs. Inez Hamlin and Mrs. Ruby Brannen for their assistance to the staff.

Respectfully submitted,

LORRAINE RIVARD, Chairman

W. B. BEGERT, Treasurer

TREASURER'S REPORT

Balance, January 31, 1961.....	\$ 102.85
Petty Cash	13.00

Receipts

City of Berlin	\$ 20,743.00
Fines and Fees.....	180.00
	<hr/>
	20,923.00
	<hr/>
	\$ 21,038.85

Disbursements

Library salaries	\$ 13,932.68
Substitutes	402.42
Books	2,093.47
Periodicals	480.83
Binding	174.57
Library supplies	354.23
Postage	17.35
Janitor service	1,609.84
Cleaning supplies	83.30
Repairs	313.87
Furniture and Equipment.....	62.40
Heat	618.52
Light	562.33
Telephone	156.00
Miscellaneous	61.66
	<hr/>
	\$ 20,923.47
	<hr/>
Balance	\$ 115.38
Petty Cash	13.00
	<hr/>
Balance, January 31, 1952—deposited in City National Bank	\$ 102.38

Respectfully submitted,

W. B. BEGERT,
Treasurer

LIBRARIAN'S REPORT

Library Statistics, 1961

	Adult	Juvenile	Total
Fiction	18,432	18,580	37,012
General	16		16
Philosophy	225	18	243
Religion	171	141	312
Social Science	515	343	858
Philology	100	8	108
Natural Science	560	949	1,509
Useful Arts	958	695	1,653
Fine Arts	610	538	1,148
Literature	813	149	962
French	121		121
History	859	460	1,319
Travel	616	232	848
Biography	1,112	1,820	2,932
Periodicals	4,350	348	4,698
Total	29,458	24,281	53,739

Accessions, Registrations, Etc.

Number of volumes in Library, January 31, 1961	25,377
Number of volumes purchased in 1961	793
Gifts to Library	150
Books lost and withdrawn	429
Total books January 31, 1962	25,891
Borrowers cards in Library January 31, 1961	15,232
New registrations	729
Withdrawals	356
Total registrations	15,605
Books mended	231
Out of town registrations	32
Number of books borrowed from State Library	235

The Trustees and the staff of the Berlin Public Library wish to thank the following who have presented gifts of books, magazines and flowers during 1961.

American Legion	Laffin, John
American Medical Association	Laffin, Julia
American Osteopathic Ass'n	Langlois, Yvon

American Red Cross	Le Messenger
Barney, Mrs. M.	Lennon, Mrs. A.
Bartlett, Otis	Lemire, Mrs. A.
Beaudoin, Mrs. V.	Lions Club
Berlin High School	Littlefield, Mrs. W. A.
Berlin Reporter	Livingston, Mrs. D.
Blouel, Mrs. C. T.	Local Union No. 1444
Blue Cross — Blue Shield	Magdaman
Breault, Mrs. Y.	Monahan, Stanley
Brown Company	Morrison, Cleota
Chamber of Commerce	Morrison, Mrs. M. J.
Christian Science Church	Motor Mart
Christman, Mrs. G.	N. H. Fish & Game
Cross, Mrs. W. B.	N. H. Planning Board
Churchill, Mrs. W.	N. H. State Library
Crump, Elma E.	Notre Dame High School
Daley, Helen J.	Parker, Miss B.
Daughters of Isabella	Parker & Holmes
Derosier, F.	Radio Station WMOU
Dresser, Miss A. C.	Rohrbacker, A. N.
Episcopal Church	Rosierucians
Ferris, Mrs. B.	Rotarians
Firestone Rubber Co.	St. Patrick High School
Fontaine, Mrs. H.	Sheridan, Mrs. F. H.
Ford Foundation	Steady, Mrs. F.
Fortier, Laurier	Stephenson, Leslie
General Motors	Stone, Albert
Goldenberg, Mrs. S.	Story, Jack
Graham, J. H.	Studd, Miss T.
Halvorson, Dr. Wm.	Thompson, Mrs. J.
Hamlin, Mrs. O.	United Brotherhood No. 75
Health Magazine	Universalist Leader
Hilda's Flower Shop	U. S. Air Force
International Fire Fighter	U. S. Army
International Paper Company	U. S. Navy
Jacobs Insurance Company	Vogel, Mrs. E.
Jeffrey, Mrs. M.	White Mt. Council of Churches
Kiwanis	Wilson, Mrs. F.

Respectfully submitted,

LOTTIE K. SHERIDAN

Librarian

Report of Assessors

February 19, 1962

To His Honor, the Mayor, and Members of the City Council:

Gentlemen:

We submit herewith our report for the year ending January 31, 1962 being the sixty-fifth annual report of the City of Berlin.

The following is the inventory of taxable property of the City of Berlin for the year 1961.

Lands and Buildings.....	\$ 12,064,346.00
Mills and Machinery.....	12,789,760.00
Stock in Trade.....	2,781,703.00
Construction Machinery & Tractors.....	34,800.00
Electric Plants	2,960,300.00
Cows, 46	4,600.00
Horses, 63	5,125.00
Fowls, 1,470	1,470.00
Gas Pumps & Tanks.....	53,105.00
Neat Stock, 3.....	300.00
House Trailers	32,550.00

Total Gross Valuation

Before Exemption	\$ 30,728,059.00
Less: Exemption to Veterans & Blind....	1,040,730.00

Net Valuation on Which Tax Rate

is computed	\$ 29,687,329.00
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TAX RATE: \$63.00 per thousand**Taxes Committed to Collector:**

Property	\$ 1,870,301.73
Poll Taxes, 7,209 @ \$2.00.....	14,418.00
National Bank Stock Taxes.....	1,274.02

TOTAL TAXES COMMITTED..... \$ 1,885,993.75

SPECIAL WARRANTS TO TAX COLLECTOR

Property 1961	\$ 1,061.55
Yield Taxes 1961	489.01
Poll Taxes 1961	134.00
Poll Taxes 1960	122.00
Poll Taxes 1959	4.00
Head Taxes 1961—State of New Hampshire, 9,196 @ \$5....	45,980.00

ABATEMENTS

Year of Committment	Poll Tax	Head Tax	Real Estate and Personal
1961.....	\$ 210.00	\$ 585.00	\$ 1,946.70
1960	522.00	1,530.00	155.00
1959	104.00	285.00	240.00
1958.	54.00	165.00	412.50
1957.....	34.00	105.00	
1956	22.00	65.00	
1955.....	40.00		
1954.....	32.00		
1953.....	28.00		

We wish to express our appreciation for the courtesies and assistance given us during the year by His Honor, the Mayor, City Council and other members of the City Government.

Respectfully submitted,

CLOVIS E. MORIN, Chairman

LEON T. DUBEY

FRED G. HAYES, JR.

Board of Assessors

Report of Weights and Measures

January 31, 1962

To His Honor, the Mayor, and City Council of the City of Berlin:

I herewith submit my report as Sealer of Weights and Measures for the year ending January 31, 1962.

Scales:

Platform Checked, 34, OK—Adjusted, 12
Counter Checked, 36, OK—Adjusted, 9
Suspension Checked, 20, OK—Adjusted, 5—Condemned, 1
Computing Checked, 75, OK—Adjusted, 17
Personal Slot Checked, 6, OK—Adjusted, 4—Total 219

Pumps:

Gasoline Checked, 93, OK—Adjusted, 14
Kerosene Checked, 1, OK
Grease Checked, 32, OK—Adjusted, 2—Total, 142

Meters:

Oil Checked, 3, OK

Weights Checked, 114, OK—Condemned, 1—Total 115

Yard Sticks Checked, 9 OK—Condemned, 1—Total, 10

Calipers Checked 4, OK—

Packages Checked, 5,420—OK, 5,025—Under, 183—Over, 210
Condemned, 12

Coal Checked, 2—OK

Milk Bottles Checked, 520—OK

Thanks to everyone who made my job easy and pleasant by their obedience to laws and regulations recommended by the Department of Agriculture and approved by the House as a protective measure to business establishments and their customers.

Respectfully submitted,

EMILE J. PARENT

Sealer of Weights and Measures

Report of Police Department

REPORT OF CITY MARSHALL

Gentlemen :

I have the honor to submit for your consideration the yearly report of the Police Department, commencing January 1st, and ending December 31st, 1961.

Arrests

Males	281
Females	5
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Total Number of Arrests.....	286

Causes

Assault (Aggravated, 1).....	17
Accessory after the fact (Larceny).....	2
Abusive Language, Loitering, Derisive words.....	7
Breaking, Entering and Larceny.....	6
Breach of peace, Interfering with officer and Perjury.....	3
Concealing and Possession, stolent property.....	2
Drunkenness	75
Dumping garbage after hours.....	1
Destroying property	4
Disorderly Conduct	9
Indecent exposure	2
Larceny, Including Shoplifting.....	7
Lascivious Behavior	2
Non Support	2
Obscene Language	1
Unnecessary Noise	1
Vagrancy	1
Violation of Liquor Law, Including Illegal Possession	17
Violation of Compensation Law.....	5

Violations of Traffic and Motor Vehicle Laws

Allowing Unlicensed person to operate.....	1
Defective Brakes	1
Failed to have car inspected.....	5
Failed to report accident.....	1
Failed to keep to right.....	11
Grossly Careless driving.....	6
Grossly Negligent driving	6
Leaving Scene of an Accident	6
Operating while under the influence of liquor.....	15
Operating without a license.....	9
Operating without corrective glasses.....	0
Operating unregistered car.....	1
Passing school Bus (Flashing Red Lights).....	4
Passing through a Red Light.....	3
Refusing to stop for officer's signal.....	1
Reckless Driving	1
Speeding	22
Taking car without owner's permission.....	14
Violating City Traffic ordinance.....	8

Miscellaneous

Attempted Breaks, reported and Investigated.....	7
Automobile accidents reported	217
Automobile accidents investigated	223
Automobiles reported stolen	18
Automobiles recovered (1 out of State).....	19
Bicycles reported stolen	14
Bicycles recovered	12
Breaks reported, Investigated	55
Blood delivered, emergency.....	12
Cats taken to incinerator.....	590
Complaints, reported and investigated	951
Dogs taken to incinerator	227
Doors found unlocked and secured	449
Escorts to Banks, Post Office and Express Office.....	1,133
Loaded trucks checked	24
Lost children returned to Parents.....	12
Messages delivered	89
Persons brought in for other departments.....	17
Persons brought in for questioning.....	111
Persons for lodging	747

Persons for safe-keeping, drunkenness.....	209
Persons for safe-keeping, insanity.....	4
Persons served summons for Parking Violations.....	56
Persons taken home.....	42
Persons taken to hospital.....	33
Pigeons, Raccoons, Rabbits, etc. to Incinerator.....	19
Premises searched for stolen property.....	5
Railroad Cars checked.....	574
Reprimanded.....	57
Stray dogs returned to owners.....	10
Sudden deaths reported, investigated.....	5
Trucks and cranes escorted.....	18
Windows reported broken.....	32
Windows found open and closed.....	35
Trips to Stewartstown with prisoners.....	32
Trips to Manchester, Industrial School.....	11
Larceny reported, Investigated.....	25
Robbery reported, Investigated.....	3
Summons served for other departments.....	4

Respectfully submitted,

HERMAN O. OLESON,

City Marshal

EXPENDITURES FOR YEAR ENDING JANUARY 27, 1962

Personnel

Salaries	\$146,943.40
Pension	7,676.99
Uniforms	591.73
Supplies and Expenses.....	615.52
Auxiliary Police (Clothing and Equipment)	465.30
Miscellaneous	4.00

\$156,296.94

Headquarters

Fuel	\$ 1,164.95
General Supplies	256.98
Office Supplies	145.46
Miscellaneous Repairs	30.26
Lights	555.97
Miscellaneous	19.60

2,173.22

REPORTS OF DEPARTMENTS

83

Telephone and Telegraph..... 1,641.44

Automobiles

Equipment	\$ 1,795.00
Gasoline	4,379.60
Oil	244.26
Repairs	1,288.11
Tires and Tubes.....	668.14
Miscellaneous	348.00

8,723.11

Bicycles (Plates and Registration) 122.50

Prisoners Expenses

Meals and Laundry..... 70.62

Radio

Supplies and Expenses (Maintenance)..... 280.60

Traffic

Supplies and Expenses..... 418.58

Commissioners (Salaries) 350.00

Total Expenditures \$170,077.01

Credits 1,298.63

\$168,778.38

Appropriation \$172,500.00

Net Expenditures 168,778.38

Unexpended \$ 3,721.62

Report of Municipal Court

January 31, 1961 — January 31, 1962

To His Honor, the Mayor, and the City Council of the City of Berlin:

We herewith submit our report as Clerk of the Municipal Court for the Fiscal Year ending January 31, 1962.

Balance on Hand January 31, 1961	\$	388.54
Income from Fines	\$	2,882.00
Small Claims Income		53.75

Total Income	\$	2,935.75
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Disbursements:

State Departments	\$	1,600.80
City Treasury		1,291.95
Small Claims, Judge Blais.....		43.00
Miscellaneous Court Expenses.....		108.52

Total Disbursements	\$	3,044.27
Balance on hand, January 31, 1962.....	\$	280.02

ROBERT D. CALAMARI, Clerk

Berlin Municipal Court

Report of Fire Department

PUBLIC SAFETY

I herewith submit the annual report of the Berlin Fire Department for the year ending January 31, 1962.

During the year the department answered 363 calls, 83 calls for fires to buildings or contents; 14 calls for fires to mills and factories; 23 calls for fires to mercantile shops; 3 calls for school fires; 24 calls for grass or brush fires; 12 calls for dump and rubbish fires; 19 calls for automobile or tractor fires; 19 false alarms; 3 shacks and camp fires; 1 hospital fire and 63 miscellaneous calls, washing gas off streets, removing ice off public buildings, stand-by duty on water main breaks, etc. The department ambulance was called 97 times before it was taken out of service in September 1961.

The department apparatus travelled 1001 miles and worked 194 hours and 53 minutes on the above calls and used the following equipment and material; 8,300 feet $2\frac{1}{2}$ -inch hose; 850 feet $1\frac{1}{2}$ -inch hose; 15,600 gallons of water from booster tanks; 8,760 feet of $\frac{3}{4}$ -inch booster hose; 956 feet of ladders; 30 pounds of extinguisher dry powder; 75 pounds of CO₂ chemical; the smoke ejector was used 7 times; the lighting units 3 times; indian pumps 6 times; and the chimney weights 3 times.

During the year the department purchased a new extension ladder for the Utility truck, all pumps were checked and serviced and are in tip top shape. Plans should be made to replace Engine No. 4 stationed at the East Side, this pumper is 22 years old.

I wish to express my appreciation and thanks to the Mayor and City Council, Members of the Fire Department staff, all departments of the City Government and residents of the City for what I consider a very successful year in the Berlin Fire Department.

Respectfully submitted,

A. L. LABRANCHE, Chief

FINANCIAL REPORT

February 1, 1961 to February 1, 1962

Receipts

Budget Appropriation	\$161,700.00
Credits	5,833.89
	<hr/>
	\$167,533.89

Expenditures

Salaries, permanent department	\$138,184.25
Salaries, City Call Department.....	2,456.00
Salaries, Cascade Hose department.....	120.00
Salaries, searching for lost persons.....	172.79
Salaries, Extra duty (Berlin House Fire).....	105.50
City assessment to firemen's pension.....	7,837.60
Automotive, supplies and repairs.....	680.32
Coal, East Side Station—half of the cost.....	629.89
Fire Alarm, supplies and repairs.....	449.92
Forest Fires, half of cost with State.....	67.80
Fuel Oil, Central Station.....	1,535.20
Gas, Oil and Grease Supplies.....	601.95
Electric Supplies, for City Departments.....	4,559.08
Medical Payments for injuries.....	114.61
Maintenance Supplies for Stations.....	555.56
New Equipment, Ladders, Hose, Raincoats.....	2,389.54
Public Service Company, (lights and power).....	665.04
Repairs to Station	453.21
Telephone and Telegraph Time Service.....	1,718.10
Paul's Laundry	127.41
Uniform Clothing Allowance.....	1,075.00
Town of Gorham (Berlin House Fire).....	800.00
	<hr/>
	\$165,298.77
Unexpended Budget Balance	\$ 2,235.12

Report of Forest Fire Warden

Carelessness, HUMAN CARELESSNESS, causes 9 out of 10 forest fires. Each year 200,000 fires burn over 30 million acres in the United States. This represents 5 percent of our nation's woodlands being wasted each year. Every fire takes its toll. Floods follow; stream flow is affected, timber, buildings, grazing and wildlife are destroyed — all because **many** are **careless** with fire in and near woodland. This can be remedied. **You** can put an end to this shameful waste! **Prevention** is **your** business!

You, whether **you** be a farmer, homemaker, business or professional man or woman, municipal, state or federal official, clerk or woodsman can play an important part in the continuing and vital prevention program.

First — by setting a good example **yourself** — being sensible and complying with the necessary laws and regulations governing the use of fire in and near woodlands.

Second — by using **your** individual influence in your community and valued council with others in insisting and encouraging them to do likewise.

The following simple rules may be used as a guide both for **you** and for them.

1. Before burning, secure a permit from your local forest fire warden — the law requires it.
2. Be sure to properly supervise your burning — don't leave it.
3. Make certain your fire, camp or debris, is **dead out** before leaving it.
4. Don't throw down lighted matches, cigars and cigarettes or from moving vehicles — make sure they are out — use your ash tray.
5. Don't burn at home — use your town dump and save yourself much possible difficulty, both personal and financial.

Number of local fires.....none

Number of acres burned.....none

Number of permits issued.....89

A. L. LABRANCHE
Forest Fire Warden

E. R. BUCKLEY,
District Chief

Board of Education

To His Honor, the Mayor, and Members of the City Council:

This year's report will follow those of previous years in form. We shall try to tell you what we have done, what we hope to do, and why. The financial report will indicate how the money has been spent and the budget will indicate our proposals for future spending for our schools.

Behind the practical concerns of dollars and projects there must be goals. Unless we keep goals in mind and work towards them, we can do meaningless things. Basically we have to have a concern for our way of life — the democratic way. To be properly concerned we must be concerned with individuals. In a democracy the individual is important. Skilled hands and trained minds are the true wealth of a community. Democracies endure and make progress when intelligent decisions are made. Education can prepare citizens to make good decisions.

The responsibility upon education is heavy. President Kennedy recently told Congress, "Education is both the foundation and the unifying force of our democratic way of life — it is the mainspring of our economic and social progress — it is the highest expression of achievement in our society, ennobling and enriching human life. In short, it is at the same time the most profitable investment society can make and the richest reward it can offer."

Enrollment—Present and Future

Our enrollment shows a steady growth and will continue to do so in the near future. The most dramatic growth has been at the junior high school level. During the school year 1958-1959 the Junior High School had 288 students and this year it has 441, of whom 87 are transfer students.

The Senior High School is at its low point. After two years that school will be as big as the Junior High School. Some Senior High School teachers have been teaching in the Junior High School. After this year they must return to the Senior High School.

and we shall need two extra teachers to take care of the school growth. We do not expect to add elementary school teachers.

Beyond High School

Many high school graduates go on to further training. During the past three years, as a typical period, our students have received further education at these places: University of New Hampshire, Keene Teachers College, Plymouth Teachers College, Dartmouth College, St. Anselms College, Wellesley College, St. Lawrence University, Merrimack College, Boston University, Montana State University, University of Vermont, Concordia College, Colby College, Bates College, University of Indiana, Tufts College, University of Connecticut, New England College, Philadelphia College of Art, Rochester Institute, Russell Sage, LaSalle Junior College, Bay Path Junior College, Burdett Business College, Concord Business College, Stenotype School, Peterborough Apprentice School, Wentworth Institute, New Hampshire Technical Institute, General Electric Apprentice Training, Babson Institute, Wilfred Academy, Concord State Hospital, Maine Medical Center, Elliot Hospital, and Mary Hitchcock Hospital.

Summer School

The North Country Summer School operated again last summer. Students were present from many towns and the following courses were offered: Review Mathematics — Remedial Reading I, II, and III — Creative Writing — Algebra I and II — French I Typing — General Office Practice and Bookkeeping.

We plan to operate the school again this year if there is sufficient demand. This program is self-supporting without any funds coming from the school budget.

Transportation

The school is transporting 855 public and parochial school students this year. The driving is done by one permanent employee and four part-time drivers.

Constant maintenance of the busses goes on. Because they receive good care, our busses last longer than many. Very likely it will be necessary in next year's budget to request a bus to replace our oldest one.

Language Laboratory

Many citizens have visited the new language laboratory which has been installed in the Senior High School. This laboratory, with 24 booths, which adjoins the language classroom, should prove of great value to our students in their study of French. They are able to listen to many accents and can make tapes of their own voices and compare them with master tapes made by their instructor and by other people who will present the language in various ways.

Since most colleges now require some language for entrance, our enrollment in the language classes has increased.

Adult Education

An expansion of technical training opportunities and new facilities for the training of machinists highlighted the adult education program during the past year.

With the help of a citizens advisory committee we were able to justify the establishment of a new electronics laboratory here in our school with a training program in this field for 64 men. The success of this first course has resulted in the approval of a second group, and training sessions are now held four evenings a week in the junior high building. Edmund Lynsky, Brown Company engineer, is the senior instructor and responsible for the development of the three year, 12 course curriculum, with the assistance of Roland Baker, electronics technician. A new instructor is Russell Johnson, chemical engineer at Granite State Rubber Company, who has recently been added to the adult electronics teaching staff. It is our hope to make this training a part of our high school course in two years.

The old stockroom in the junior high was renovated and now houses a well equipped electronics laboratory. Modern equipment totaling over \$13,000 is available for training purposes at the adult level. This entire program has been made available at no cost to the City of Berlin. In the near future we shall be expected to share expenditures for instructors' salaries and expendable supplies if we are to continue to have programs of this type.

Much has been said of the major improvements made in our machine shop. Instruction in current machine shop practices is now part of our adult program. This program got underway early in January with 28 men divided into two groups and classes held

twice weekly for each group. Joseph Ottolini, regular day machine shop instructor, and Gerald Ledger, Brown Company first class machinist, instruct in the program.

One of the most popular 10 week courses has been welding. Over 50 men are receiving expert instruction from Richard Pinette and Edward Langlois. Many local agencies have contributed materials to help make this course successful.

Many other courses have been offered. We have tried to offer courses desired by adults and for which we could find instructors.

Financing Education

Volumes have been written about the problem of financing the public schools. Although the proportion of Berlin's budget spent on schools is low in comparison with other cities and towns, and although the average tax bill in Berlin is not high in comparison with most New Hampshire communities, the burden upon the property tax is nevertheless well realized by the Board of Education. This problem will continue as long as aid is not available from the state and federal governments. The State of New Hampshire trails other states in meeting its financial obligations to education. Although administered on the local level, education is defined basically as a state function with the rules, standards, and regulations determined by the state. Most states consider this an obligation to meet much of the expense of education. This is done on a very small scale in New Hampshire. New Hampshire now ranks 50th among the states in the proportion of school expenses met on the state level. Unfortunately the federal bill that is currently given the best chance for passage (Bailey proposal) is based upon the amount of financial effort put forth by the states, so even that doesn't look very promising for New Hampshire and Berlin.

Faithful Employees

Mary Keenan, for many years a sixth grade teacher at Marston School, retired last year. Miss Keenan served this community well and demonstrated a high level of ability coupled with a genuine desire to help the boys and girls whom she taught. Her personal and professional qualities contributed greatly to the teaching profession.

Harvey Strout, for 41 years a custodian in our schools and for 11 years a foreman, died last July, shortly after his retirement.

Mr. Strout was a competent employee who showed ability and loyalty to his job through many difficult years. Under his leadership our buildings were maintained well and many important improvements in plant operations were started.

Looking Ahead

Our budget is one way we have of telling our City government what the basic needs of the schools are. In addition to problems of students and teachers, there are basic needs concerned with our buildings. In the budget we have pointed out the following items that should receive attention: adequate lighting in the Junior-Senior high schools, more student lockers, continuation of the paint program, modernizing the wood shop and the print shop, adequate dishwasher and garbage disposal units, remodeling of physics and chemistry laboratories, replacing old plumbing at Bartlett School, rebuilding school walls, and fire prevention work. These are things we must try to do as soon as possible if our buildings are not to become hopelessly outmoded for the purposes of education.

Beyond the problems of the present we have to look to the future. Planning for Berlin's future will undoubtedly include work with the Board of Education and school administrators. Typical of the concerns that should be included in future planning is the possible need for basic changes in our junior-senior high school building and for plans for an elementary school building if the need should arise. For example, our gymnasium and physical education facilities are poor. In the last few years communities such as Gorham, Groveton, and Littleton have created facilities that are far superior. Remodeling a portion of our school could provide an adequate gymnasium and give modern accommodations for music, art, or a junior high school shop program. This would give added classroom space in a fast growing junior high school. The city should also give consideration to having land available in case something happens to the Marston or Bartlett elementary schools or in case of needed expansion. These are the sort of long-range plans that should receive attention.

In Conclusion

Many things were achieved in our schools this past year. Our curriculum was enriched and expanded. Plant improvements were made. Good equipment was added to the school. Significant changes were made in adult education. Much good teaching has taken place

in the classrooms. All of these accomplishments reflect cooperative effort. We want to extend our thanks to school principals, teachers, secretaries, custodians, and to the citizens of Berlin who have shown on so many occasions that they are interested in their schools and want to do the best they can for their children and for the community.

Respectfully submitted,

LOUIS WARD DUBE, Chairman
MRS. CHANNING EVANS
ROBERT O. MURPHY

Berlin Board of Education

LAWRENCE W. DWYER
Superintendent of Schools

FINANCIAL STATEMENT, BERLIN PUBLIC SCHOOLS

Fiscal Year 1961-1962—Expenditures

Administration

Salaries of district officers (Board of Ed.) .. \$	200.00
Superintendent's salary, local share	7,800.00
Tax for state-wide supervision	2,870.00
Salaries of other administrative personnel ...	11,114.95
Supplies and expenses.....	2,184.15
	<hr/>
	\$ 24,169.10

Instruction

Teachers' and principals' salaries	\$369,930.68
Books and other instructional aids.....	7,318.81
Scholars' supplies	10,943.42
Salaries of secretaries	8,230.09
Supplies and other expenses.....	4,394.92
	<hr/>
	400,817.92

Operation of Plant

Salaries of janitors.....	\$ 44,992.97
Fuel or heat.....	19,898.81
Lights, supplies and expenses.....	10,793.17
	<hr/>
	75,684.95

Maintenance of Plant

Repairs and replacements.....	\$ 19,589.77
	<hr/>
	19,589.77

Auxiliary Activities

Health supervision	\$ 5,393.18
Transportation	19,085.56
Tuition	1,426.13
Special Activities and special funds.....	39,492.41
	<hr/>
	65,397.28

Fixed Charges

Retirement and social security.....	\$ 25,379.21
Insurance	338.10
	<hr/>
	25,717.31

Capital Outlay

Land and new buildings.....	0.00
Alterations and additions to buildings.....	0.00
New equipment	10,560.45
	<hr/>
	10,560.45

Expenditures	<hr/>
	\$621,936.78

Credits

City appropriation	\$556,000.00
Smith-Hughes and George-Barden.....	
Secondary and Adult Education	5,811.32
State Area Secondary.....	3,879.28
Driver Training subsidy.....	400.00
National Defense Education Act (Language, Mathematics, Science, Guidance)	6,519.63
Cafeteria and Milk subsidy.....	4,934.49
Cafeteria receipts	11,821.71
Transportation rental receipts.....	3,515.06
Transportation gas tax refund.....	746.69
Tuition	26,521.44
Adult Education	600.00
Shop projects and other sales.....	1,070.24
Miscellaneous	119.14
	<hr/>
Receipts, 1961-1962	\$621,939.00
Unexpended Balance	<hr/>
	\$ 2.22

Report of Recreation Parks and Playgrounds

To the Honorable Mayor and City Council:

The Parks and Playgrounds Department of Berlin submits its fourteenth Annual Report.

Forward Message

The year 1961 showed an increase in recreation programs from a family standpoint, as more parents became recreational minded, due to more leisure time. It is evident that the time has come when we must provide an adequate Family Skiing Program on City land, directed and staffed from recreationl personnel; secondly, an outdoor swimming area is another drastic need in our community; thirdly, playgrounds are needed in three other sections of our City. Suggested areas needing play areas are: Berlin Mills East Side, near Horne Field; Hutchins Street on East Side and thirdly towards the Western Avenue section, with land available for skating rink.

A recreation program will progress if it is continually evaluated to insure that it is meeting the needs of its citizens.

The Department would like to acknowledge with thanks the loyal support and assistance given by so many of the City's organizations, business establishments, educators, City departments and individuals.

Respectfully submitted,

ROBERT J. LOWE,

Superintendent Parks & Playgrounds

January 31, 1962

SUMER ACTIVITIES

Midget League Baseball

This program just completing its tenth year has provided the best possible baseball set-up for boys with two excellent playing diamonds, plus the best equipment for safety and wear that can be purchased. This League takes care of 120 boys, four evenings a week, plus well over 120 younger in the Midget Farm League that plays every morning from 9-12. All of these twelve teams are completely uniformed.

The Yankees under the coaching of Mr. Ernest Plante and Mr. Raymond Forrestall won the American League Championship and World Series. The Cardinals captured the National League Crown under Mr. Gus Rooney.

At the close of the season, all players and coaches held a field day at Le Chalet, and through the courtesy of many local merchants it was a huge success and secondly the Board of Directors was able to purchase new uniforms made by having the Field Day. The Board of Directors and the entire staff extends its sincere thanks to everyone who in any way has helped the department in providing this program for the youth of our city.

Babe Ruth League

This league provided baseball to boys in age groups 13 through 15 years of age; but the league did not complete its schedule due to many reasons which were not the fault of the department. Many boys went to work, others went here and there, letting others take the burden. We have found only one solution to the problem and that is to have either of two programs—one, let the boys play at night, but where, when we do not have enough room at present, or set up a league in the North Country including Gorham, Lancaster and North Conway who have some of the same problems we have. The fourteen boys that remained in the league were formed into a single unit and they played seven games with outside teams in Coos County.

Tennis

This popular sport in the summer is the fastest growing in the recreation department activities. The reasons for the rise in this sport has been the beginners tennis lessons that have been given by the department for boys and girls during the playground

summer program. The excellent lighting on the three courts for night play has proved very popular with adults and High School students.

Thirdly, the interest generated by conducting tourneys for adults and children. Finally, last year a group of our outstanding players engaged a group of Laconia players there, and the results were fair as our group has just been organized and will do better as more matches are played with outside teams.

Moose Brook Trips

The weather cooperated in a good manner and an excellent turn out from all five playgrounds has a total over 2,000 children spending a day a week at the State Park under proper supervision.

Each playground had a selected day to go and had Friday open for postponed trips.

Busses left respective playgrounds at 9 a.m. and returned at 4 p.m. The department wishes to express its thanks to Mr. and Mrs. Jack Graves, directors of the Moose Brook State Park for all their assistance during the past seasons.

Softball League

The Men's Softball League consisted of six teams that played on Monday through Thursday evenings starting with a twilight game slated at 6:30 p.m. and the second game would be played under the lights. This activity is one of the most interesting summer time programs sponsored by the department in cooperation with the sponsors of the league who have bought softball uniforms for their teams.

Curtis Hardware team captured the league championship that wasn't decided until a playoff series of two out of three games was played with Julie's to decide the winner.

The tourney was taken by Julie's who defeated the Police Department in the finals in the best three out of five games.

Trophies and awards were given at the annual Softball Banquet held at Le Chalet in early September.

Tennis Court Dances

During the summer on each Friday evening, weather permitting, the department conducted teen age dances on the Tennis

Courts from 7:30-10 p.m. which proved by the large turnout on each Friday, that this was another activity that they all enjoyed. It was also noticeable to see so many adults watching from cars and others standing around the fenced area. This activity was properly supervised by the Director and his summer playground staff.

Playgrounds

The Parks & Playgrounds Department maintains fine playgrounds properly equipped with swings, slides, Merry-go-rounds, teeter boards, playground boxes, horseshoe pits, basketball court and Zel ball. Each playground was under the direction of a playground supervisor who after her appointment, attended a one-day playground work-shop at Bristol, N. H. where qualified instructors conducted a one-day playground Institute. The knowledge gained from this workshop proved helpful to the entire summer staff.

This past year showed a remarkable increase in attendance on all playgrounds. This year's total turn-out for the five playgrounds totaled over 26,000 children. This speaks well for the staff and the program set up by the department we believe was interesting and entertaining for the children. The weather during the summer was excellent with only a few rainy days. When playgrounds were closed, the staff held meetings with the Director, concerning the ways in which we could improve the playgrounds and means of increasing our program for all age groups.

The five playgrounds are: Central Park at Community Field, Ramsey Hill, Bartlett School, Brown School and Marston School.

Special Events

During the past year the department conducted special events which were of interest to both the young and old. The attendance at these events was tremendous, which showed that the citizens of Berlin were interested in attending these activities.

The department also assisted many organizations in the use of the Recreation Center for civic affairs that were well attended.

The special activities sponsored by the department were: Talent Show, Paper Mask & hat parade, Annual Kiddies Day Parade, All Star Softball game, Little League World Series, North Country Basketball Tourney, Parents Night, Crowning King & Queen

of Playgrounds, March of Dimes Dance, Heart Fund Dance, Kiwanis Key Club Dance, Burning of the Green, Tennis Tourney, Little League Tag Day, Grammar School Hockey Series, Babe Ruth Baseball.

In other civic events not directly connected with the department were: American Legion Baseball, Jamboree Days, The arrival of Santa Claus, Rainbow Girls Convention, Methodist Youth Recreation, Golden Age Club, Labor Day Celebration.

WINTER ACTIVITIES

Grammar School Hockey Program

This was one of the most interesting and exciting school hockey programs since the program started twelve years ago. The race developed into a four team race for over half of the season, then the final three weeks of the season was a battle between Berlin Jr. High and St. Joseph, with Berlin Jr. High finally defeating St. Joseph in the next to last game of the year, 2-1. This was the first time that Berlin Jr. High won the Grammar school hockey championship since the league started. They also were given individual jackets by interested citizens. The Eagles Club Annual trophy was presented to Coach Richard Pinette by Recreation Director, Bob Lowe, at a banquet for the winners held at the Hotel Costello.

This Saturday morning program provides the boys with adequate coaching and the Notre Dame Arena to compete. We have ideal conditions to play under, and we never have to cancel games because of snow conditions as in the past. Above all we have perfect cooperation from Arena officials, and the Department is exceedingly proud of the assistance it receives from so many wonderful people in conducting this exciting program.

Men's Sr. Hockey League

This league consists of four teams made up of former Berlin school stars and maroon players who play twice a week in the Notre Dame Arena.

This program provides hockey for 60 men who otherwise would be unable to play in any other league. The Department has had the backing of all the men in this program in order to make it such a good program. Excellent officials handle all games. The league champions for 1961-62 was National Guard, who had one

of the better teams ever since the league started. In the City Tourney, City Hardware defeated National Guard in a very interesting and exciting game, 5-4. Appropriate trophies were awarded to all winners at the Annual Winter Banquet held at Le Chalet where over 200 people attended this gala affair.

Elks Biddy League

This program now is in its fifth year in developing basketball talent for the three high schools in the Berlin area. Its coaching staff is one, if not the best, in the state. It is supervised and directed by men who have had a great amount of basketball experience in school and college levels.

The league consists of six teams, made up of boys from the fourth through the sixth grades. The league champions for this past season was the Celtics, coached by Mr. William Kolinsky, who won his second championship in a row.

Mr. Ernest Plante, Mr. William Kolinsky and Mr. Raymond Forrestall coached the "All Stars" in the North Country Tourney held in the Berlin Recreation Center in early March.

The Berlin team won its second straight tourney crown, defeating North Conway in the finals.

The Department extends its sincere thanks to the Berlin Lodge of Elks and the members of the Coaching Staff for their assistance to this activity.

Men's Senior Basketball League

This adult activity is one that offers former high school and college players the opportunity to play basketball in a four team league conducted on Mondays and Wednesdays in the Recreation Center under competent officials. The league officiates are Mr. Ray Kneeland and Mr. Michael Walsh from the Berlin High School Coaching staff.

Lamoureux's won the league championship from Eastman's who had taken five straight titles. In the tourney Eastman came back to defeat Lamoureux's in a close exciting game..

Appropriate trophies and awards were given at the Annual Mid-Winter banquet held at Le Chalet.

Men's Ping Pong

The Department conducted a local tournament as part of a nation-wide program to locate and reward outstanding table tennis enthusiasts; Entered this year's competition for table tennis gold medals which are awarded to the winners in the Men's singles.

Mr. Richard Hall won his second straight championship defeating Robert McKinney in five exciting matches. All of these contests were conducted and supervised in the Recreation Center.

Boy's Ping Pong

The younger set consisting of boys of high school age had an exciting and interesting tourney with fourteen players taking part. The winner, Patrick Myler showed fine table tennis technique as he drove through two hard fought preliminary matches before defeating the respective runners-up in fast moving final matches. Mr. Myler defeated Mr. Tommy Pickford for the school boy championship. The names of the winners in the local contest have been permanently recorded in Harvard's Book of Champions.

Painting (Boys & Girls)

This program offered to the boys and girls of the Community is the youngest activity, and yet has grown from a class of five students to twenty in little less than a year's time. The class meets on Monday evenings at 6 p.m. until 8 p.m. under the direction of Mr. Maurice Mailhot.

The basic course for the children has been set up to offer them the opportunity to express themselves in sketching, drawing and painting from a beginners level. Fine work has been done by this group in classes conducted in the Recreation Center. Plans later on call for a few summer trips under proper supervision where they may spend the day doing scenes somewhere in the White Mountain region.

Boy's Model Airplane Class

Meeting once a week on Friday afternoons from 4 to 5 p.m., fifteen boys under the supervision of Mr. Richard Young. This group of young boys does excellent modeling. This group is now in its third year and the class never exceeds fifteen boys as we feel that number can be supervised and helped in modeling

by one instructor. The Department built three cabinet for the class where they could place all their equipment and working tools.

If another instructor could be had the department would be more than happy to enlarge the class. We have received numerous calls from parents wishing to enroll their children in this class, but due to only one instructor the class must be limited.

Baton—Girls

The Department conducts two classes for baton twirling for girls with beginners meeting on Fridays and the advanced class on Tuesdays. These classes meet in the Recreation Center after school with classes getting underway at 4 p.m. until 5 p.m. under the direction of Mrs. Sally Theriault. These two groups consist of over seventy-five girls who come regularly to classes each week. During the year, they perform at the Parents Night civic celebrations and the annual paper mask and hat parade held during June.

Plans are being made to find a way to raise money for these two groups to provide each girl with an attractive uniform.

Volleyball

Sixty men participated in the six team league playing games every Thursday evening in the Recreation Center. The interest in this activity held to a high point throughout the entire season with excellent turnouts each week.

The committee voted at the end of the season to increase the league to 8 teams admitting Granite State and Robichaud's. This was an indication that the interest was high and the play was good, and many men wanted to take an active part. The Eagles Club won the league of crown for 1961 finishing with a high percentage of .925.

Appropriate trophies were awarded by the Eagles Club to the individual team members.

The league consisted of the following teams: Eagles, Brown Co., Merchants, National Guard, Public Service and Recreation.

Sliding Areas

The department maintained sliding areas in the City in locations where it provided the less chance of injury and where it

would not interfere with car owners in reaching their homes. No salt can be used on these areas. The Commission feels strongly that certain sections showed, be looked into so that sliding areas can be constructed for safety and with lights for protection to all sliders. Plans should also include adequate room for tobogganing and a large parking area. Each ward in the city should have a well lighted area set aside for the children.

The areas maintained by the recreation department are: Carl Street crossing Madison & Willad Streets, Hutchins Street Playground, Ramsey Hill Playground and Goebel Street.

Skating Rinks

The department maintains seven skating rinks and one Hockey rink with boards throughout the city. All of them are lighted, cleaned and flooded by the Maintenance crew of the Recreation Department. Cold weather made conditions good for skating with few days off due to heavy snow. It was noticeable this year to find more adults using the rinks with their children. The ice hockey rink was used for practice by all teams in the recreation hockey leagues. Each school was given a like amount of practice time under supervision. Maintaining these rinks presents many problems to the department that have to be met and taken care of during the winter season. Another problem is the playing of hockey on these rinks where there shouldn't be any hockey. Numerous ways have been tried to stop it, but no plan has completely solved the problem.

Special Winter Activities

During the long winter months, many extra activities were conducted by the department and civic organizations in the city such as; parents night, Grammar school hockey award night, Midget League award night, Rainbow Girls State Conventions, Firemen's State Convention, Teenage Dances, Crusaders Drum & Bugle Corps, Key Club of Berlin High, and Methodist Youth Fellowship.

Gun Club

The Department maintains an excellent Gun range located in the basement of the recreation center where the Berlin Gun Club uses the range on Wednesday evenings from 7 p.m. until 10 p.m.

The Gun Club consists of eight members who have helped the department in maintaining the range and making other adjustments.

The department is pleased to have such a cooperated group of men using its facilities for a good program.

Ceramics—Adults

Meeting on Wednesdays at 1:30-5 p.m. and evenings from 6:30-p.m.-10:30 p.m. this group of adults has done excellent work under the direction of the New Hampshire Arts & Crafts division who secured Mr. John Emery for leadership and guidance director for this group for the second year. The group consisted of twelve adults who enjoyed many happy hours in the ceramics room located in the basement of the Center. The group has fine wheels, and a work bench, plus a small room where materials are stored.

The department hopes that more people will take a more active part in this interesting activity that offers a great deal of satisfaction, and enjoyment in creating ceramic pieces.

APPRECIATION

We would like to thank Mr. Dwyer, and the School Board for the use of their facilities; Father Brodeur, Father Cote and Father Croteau for the use of the Notre Dame Arena; Father McCarthy, Cascade; Father Drapeau, St. Anne ... Monsignor Lauziere, St. Joseph; Father Murtaugh, St. Kieran; staff at WMOU; staff at the Berlin Reporter; Elks Club; Lions Club; Eagles Club; Rotary Club; American Legion; Local No. 75; Local No. 1444; Kiwanis Club; National Guard; Junior Chamber of Commerce; Berlin Chamber of Commerce; Moose Club; V. F. W.; Brown Company; Adley's Red Wing; Eastman's; Granite State; City Hardware; Curtis Hardware; New England Telephone and Telegraph; Public Service Co. of N. H.; Guay and Drouin's Men's Shop; Berlin Community Club; City Electrician and his helper; Athletic Booster Club and Management of "Le Chalet".

Many thanks to the Directors of the Crusaders; Ware Knitters and Woman's Club; St. Anne's Boy Scout Drum and Bugle Corps; Civil Air Patrol; Painting Club; Ceramics Club and Pistol Club.

MRS. OLIVE THIBODEAU, Chairman
MR. CHARLES ROSS
MR. AUGUSTIN ROONEY

Parks & Playgrounds Commissioners

Report of Airport Authority

The Berlin Airport Authority Report for the year ending January 31, 1962.

The members serving on the Airport Authority for the year 1961-62 were as follows: Councilman Joseph Ottolini, Secretary, he later resigned and was replaced by Councilman Laurier Fortier, Secretary, Councilman Jack Sullivan, Treasurer, Councilmen Charles Jeskey and Lionel Parent, Selectman Donald Hodgdon of Milan, County Commissioner Rene Bergeron, and ex-officio member, Clarence Brungot.

In addition to the regular operations of the Airport Authority the following projects were completed:

- (1) Mayor's Welfare Project was placed at the Airport to finish cleaning the brush. This work has been completed.
- (2) We were very fortunate in having the Aeronautical Icing Research Laboratories come to the Berlin Municipal Airport. In order to have this industry come to this area, it was necessary for us to remodel one of our old buildings at the Airport. This building has been remodeled at a cost of \$25,000.00. The firm is now erecting a testing building on their own. This building is expected to be completed before May 1. Through the cooperation of the Berlin Industrial Realty Company, this firm has received from the Small Business Administration a loan of \$72,000.00 and \$18,000.00 was put in by the Berlin Industrial Realty Company. This building is expected to be completed sometime in May of 1962.
- (3) Plowing at the Airport—This work has been done by Mr. Carmen Onofrio for the sum of \$2,500.00 per year.

The Airport Authority has applied for Federal Aid and State Aid for additional repairs to the Airport.

In conclusion, aircraft travel has increased in this last year. The Airport is being used by the Brown Company and many other agencies for the benefit of industries.

Respectfully submitted,

MAYOR LAURIER LAMONTAGNE
Airport Authority Chairman

FINANCIAL REPORT

For Year Ended January 31, 1961

Receipts

City of Berlin Appropriation.....	\$ 6,000.00
City of Berlin Special Appropriation.....	25,000.00
Federal Reimbursement	3,956.67
Refund on lighting beacons.....	410.99
Rental and Stamping receipts.....	765.02
State Reimbursement	500.00
	<hr/>
	\$ 36,632.68

Disbursements

Alterations	\$ 17,000.00
Cleaning Brush	5,120.32
Maintenance and Operation.....	2,771.90
Repairs	193.81
Snow Removal	2,500.00
Taxes	962.27
Other	84.38
	<hr/>
	\$ 28,632.68
Unexpended Balance	<hr/>
	\$ 8,000.00
Balance in Special Appropriation.....	<hr/>
	\$ 8,000.00
	<hr/>

Report of Public Works

To His Honor the Mayor and City Council
Berlin, New Hampshire

Gentlemen:

I hereby submit the annual report of the Public Works Department for the fiscal year ending January 31, 1962.

Airport

Our work this year at the airport was more or less in conjunction with the Airport Authority and a more detailed report will be found in the report of the Chairman of the Airport Authority.

City Cemeteries

This year a man was kept at the city cemeteries all year long and at times several men were put up there to cut grass. Also the entrances to the new city cemetery were paved and will be further paved as the cemetery develops.

City Garage

As no trucks were purchased this year other than surplus government trucks for which we are very thankful, the men at the garage were very busy adapting these vehicles to our use, as well as repairing our old equipment to keep them in good repair as far as possible. I must at this time congratulate our repair crew for the magnificent job they have done, sometimes not appreciated by others. Some of the adverse conditions that these men work under is unbelievable, and the pressure that is sometimes put on them to get equipment out in a hurry is not moral building but nevertheless they stand up under it.

Garbage Collection

The garbage and refuse collection has been going on all year long and new routes are in full swing all over the city with two

and three trucks collecting all the time and more and more requests are coming in for special pick ups. In some cases they have had to be refused. If this condition persists in the coming years the city will either have to put on another packer, or refuse special requests all together.

The sanitary land fill is going great guns and I believe this has made for a much better condition around in the vicinity of the old dump.

Public Buildings

Cooperation has been given to the public buildings to as great an extent as possible with a lot of work being done by the public works department around the high school and the east side fire station or King's school. Also small items around most of our public buildings.

Snow Removal

This as in past years is the great headache.

Some citizens seem to think that the boys are quite careless and ask for special consideration during a storm. It is bad enough to try to stay on the road during some of our adverse conditions without trying to remember that in one section you should plow on one side of the road and in another on the other side of the road. I truthfully believe that the boys do a wonderful job and my hat is off to them for the service they give to you the public.

All in all I think our snow and ice removal is above average, if not one of the best in New Hampshire or New England.

The last two months of the fiscal year have not been bad for snow removal, but ice control has been another question. It has been necessary to use a great deal of salt on our streets. Even with our best efforts it is impossible to salt all our streets at once and several accidents have occurred because some people take too much for granted. Just because one street is salted it is not a foregone conclusion that all streets are salted, so caution is necessary where these conditions exist. Our policy has been to try to get the most travelled streets salted first and the lesser travelled streets last, of course, there are always some exceptions, when trucks salt other streets in getting back on route.

Traffic Control

Many street signs and traffic control lines were painted and installed this year and I hope that they have been of benefit to the traveling public.

I recommend that the city of Berlin purchase the new sign making machine that is now on the market for making reflectorized signs. This will be a big benefit to our night travelers and make our signs even cheaper in price but better in quality than those we are now enjoying.

Street Maintenance

Our street maintenance was carried on as usual this year except that hot asphaltic cement was used when weather permitted rather than the usual cold patch. I believe this makes for a better and longer lasting patch at very little extra cost.

Several streets were reconstructed this year and repaved with hot asphaltic cement. In some cases they only had one coat, as winter or cold weather caught up with us before they could be finished; namely High Street and Church Street. These should be finished in the early summer and I hope we do not lose sections of these streets with our spring thaws and run off.

Also some of our back streets were widened, extended and re-graveled and given a coat of tar to keep the dirt down and hold the gravel in place. Most of these extensions will need another coat or two of tar this coming year if funds are available to do so.

I will also at this time recommend that the street wall on Maple Street be continued this year before something drastic occurs in this area.

43,000 gals. of tar were used to seal and resurface some of our most needy streets and I would highly recommend that a greater number of our streets be sealed in 1962 as several of our streets are cracking and in bad need of sealer.

Sewer Maintenance and Construction

Several sewers and surface drains were installed this year, the biggest being the culverting of Coos Street Brook to Kent Street and the Grafton Street and Kent Street drain. Many other smaller extensions were built and many more troublesome spots were dug up and repaired or relaid including the construction of many new

New Construction

During the year, construction was started by remodeling our old stable into a lubritorium paint shop and carpenter shop, even though this is not completed I hope to complete it soon, as room for equipment and work area is becoming very critical at our public works garage.

A new concrete wall has been constructed on Gilbert Street and the street was widened considerably, this being adjacent to the Bartlett School yard. I think it made a great improvement not only to the street but also for safety of the children in that area. manholes and the installation of many new catch basins to help in the diversion of our run off waters to the underground mains.

A new concrete wall was built at the King School (Grafton Street), a new walk way and truck entrance installed and lawn regraded. This has made a big improvement in this area.

Part of Sixth Avenue was rebuilt and more should be rebuilt in the near future. Several new culverts were built in our newly developed areas and about one third of the Community Bridge has a new concrete deck. The Berlin Mills bridge has a new asphalt cement surface and East Mason Street approach to the bridge was scheduled for paving but time did not permit.

Sidewalks

Many of our sidewalks were hot topped and some sidewalks had new cement curbs built and painted with asphalt sealer to eliminate the cement erosion if this proves successful. I would recommend more being built in the future.

New Equipment

Not much new equipment was purchased this year. One new highway salt body was purchased and installed on a six by six truck purchased from government surplus and a 210 cu. ft. compressor mounted on a six by six truck was also purchased from government surplus giving us two pieces of much needed heavy equipment for very little money.

I hope that in the near future more of this type of equipment will be available.

Present Projects

During the winter months we have two part time construction projects going on. One is the construction of St. Joseph's Street, between Second and Third Avenue, and the other is the Wood Street sewer construction. These are both large ledge excavation jobs and are out of the way, so part time work can be done on them without hampering other work, and it keeps our men busy between snow and ice jobs and other services.

In general, I feel that this has been a very good year for the public works department and if all goes well it might be the first year in many that the public works department will not have an excessive overdraft on its financial statement. This in itself would make me very happy. This, however, could not happen without the cooperation of the department as a whole and other department's cooperation, also the tolerance and acceptance of the city administration as a whole of our difficulties, and the acceptance of our problems as a whole.

In conclusion, I want to thank the Mayor and Council and all who might have had anything to do with the successful completion of another year of continued service to the public.

EXPENDITURES

1. Airport	\$ 2,006.50
2. Welfare Projects	3,854.28
3. Blacksmith Shop	536.18
4. Cemetery	3,731.67
6. Garage	124,764.17
9. Garbage Collections	68,726.04
12. Miscellaneous or General	13,634.61
13. Office	15,984.71
14. Public Buildings	5,660.86
16. Snow & Ice Removal	88,264.21
17. Traffic Control	3,031.74
19. Street Maintenance (Except Cates H).....	140,048.21
20. Sewer Maintenance	60,528.73
22. Construction & Maintenance overhead.....	38,932.05
23. Engineering	4,474.48
24. Storehouse PWD	31,972.64
Miscellaneous & Preventive Maintenance	1,996.14
26. New Equipment	4,230.67

Credit for rental on equipment charged	
to various jobs.....	139,003.29
Total Expenditures	473,296.99
Other Credits	24,939.26
	<hr/>
Amount Spent Less Credits.....	\$448,357.73
Budget Allowance	450,000.00
	<hr/>
Balance Unspent	\$ 1,642.27

C. J. BRUNGOT

Commissioner of Public Works

Report of Municipal Court

January 31, 1961—January 31, 1962

To His Honor, the Mayor, and the City Council of the City of Berlin:

I herewith submit my report as Clerk of the Municipal Court for the Fiscal Year ending January 31, 1962.

Balance in Hand January 31, 1961.....	\$	388.54
Income from Fines.....	\$	3,002.00
Small Claims Income		53.75
		<hr/>
		3,055.75
		<hr/>
TOTAL INCOME	\$	3,444.29
		<hr/> <hr/>

Disbursements:

Motor Vehicle Department.....	\$	1,005.30
Fish and Game Department.....		13.50
Dept. of Employment Security.....		153.00
		<hr/>
State Departments	\$	1,171.80
City Treasury		1,028.70
Small Claims, Judge Blais.....		43.00
Operating Expenses	\$	108.02
Bank Charges		9.27
		<hr/>
Miscellaneous Court Expenses.....		117.29
		<hr/>
TOTAL DISBURSEMENTS	\$	2,360.79
Cash in Bank, January 31, 1962.....		106.75
Cash on Hand, January 31, 1962		976.75
		<hr/>
	\$	3,444.29
		<hr/> <hr/>

ROBERT D. CALAMARI, Clerk
Berlin Municipal Court

Report of Auditor

WATER WORKS

March 2, 1962

To the Board of Water Commissioners

City of Berlin, New Hampshire

Gentlemen:

I have examined the balance sheet of the Berlin Water Works as at December 31, 1961, and the related statement of income for the year then ended. My examination was made in accordance with generally accepted auditing standards and included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances, except as follows:

In conformity with prior practice, the earnings for the year include only charges accumulated at the regular billing dates, and unbilled revenue at December 31, 1961 has not been accrued. Also, a check of the 1962 invoice files indicated approximately \$2,300 of 1961 invoices which have not been included in accounts payable in this report. As in prior years, the value of insurance premiums unexpired at December 31, 1961 are not included in the balance sheet.

My examination did not include a detailed check of meter readings and service records supporting the billing to customers. I was not present at the taking of the physical inventories of materials and supplies, but I verified the mathematical accuracy of the inventory submitted to me.

In my opinion, subject to the foregoing exceptions, the accompanying balance sheet and statement of income present fairly the financial condition of the Berlin Water Works as at December 31, 1961, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

LEO J. CAMPAGNA, CPA
City Auditor

BERLIN WATER WORKS—EXHIBIT A

Balance Sheet—As at December 31, 1961

Assets

Current Assets

Office Cash Fund	\$ 75.00
Cash in Check Account	16,784.20
Accounts Receivable	
Flat Rate	\$ 149.08
Metered	31.74
Miscellaneous	277.61
	<hr/>
	458.43
Materials and Supplies.....	19,263.81
	<hr/>
	36,581.44

Fixed Assets

Land	\$ 6,685.00
Godfrey Reservoir	69,211.87
Plant Assets (Schedule A-1)....	\$1,644,053.61
Less—Depreciation to Date....	763,622.11
	<hr/>
	880,431.50
	<hr/>
	956,328.37
	<hr/>
	\$992,909.81
	<hr/>

Liabilities and Net Worth**Current Liabilities**

Bonds maturing within one year.....	\$ 20,000.00
Accrued Interest Payable on Bonds.....	620.00
Withheld Social Security Tax	341.99
	<hr/>
	\$ 20,961.99

Long-Term Debt

Water Bonds, 3.1% due 1962-1967.....	\$120,000.00
Less—Bonds maturing within one year ..	20,000.00
	<hr/>
	100,000.00
	<hr/>
	\$120,961.99

Net Worth

Unappropriated Surplus	
Balance January 1, 1961	\$767,537.24
Add—Net Income for the Year (Exhibit B)	46,013.27
	<hr/>
	\$813,550.51
Contributed Surplus	
Federal Grants—prior years.....	58,397.31
	<hr/>
	871,947.82
	<hr/>
	\$992,909.81
	<hr/> <hr/>

BERLIN WATER WORKS—SCHEDULE A-1
Plant Assets and Reserves for Depreciation

Plant Assets	Balance		Additions	Deductions	Balance	
	Dec. 31, 1960				Dec. 31, 1961	
Water Supply System.....	\$ 100,964.46				\$ 100,964.46	
Water Storage System.....	12,593.67				12,593.67	
Transmission Mains.....	230,701.34				230,701.34	
Pipe Lines.....	157,343.56				157,343.56	
Pumps.....	25,097.88	\$	824.95		25,922.83	
Purification System.....	109,847.63				109,847.63	
Distribution System.....	647,849.38		57,439.30		705,288.68	
Services.....	170,409.55		5,243.05		175,652.60	
Meters.....	17,368.28		529.12		17,897.40	
Hydrants.....	16,376.03		358.41		16,734.44	
Storehouses.....	39,828.39				39,828.39	
Hough Payloader.....	11,432.00				11,432.00	
Jaeger Compressor.....	3,975.00				3,975.00	
Trucks and Automobiles.....	18,618.41		1,998.15	\$ 2,611.00	18,005.56	
Shop Equipment.....	13,557.55		716.97		14,274.52	
Office Equipment.....	3,349.81		424.47	182.75	3,591.53	
	\$ 1,579,312.94	\$	67,534.42	\$ 2,793.75	\$ 1,644,053.61	
Reserves for Depreciation		\$	26,649.02	\$ 2,629.28	\$ 763,622.11	
	\$ 739,602.37					

BERLIN WATER WORKS—EXHIBIT B

Income Statement For the Year Ended December 31, 1961			
Operating Income	Flat Rate	Metered	Totals
Commercial	\$103,178.06	\$ 40,807.50	\$143,985.56
Industrial	2,552.52	15,791.28	18,343.80
Municipal	108.60	2,459.56	2,568.16
Hydrants	10,560.00		10,560.00
Street Sprinkling	180.00		180.00
	<hr/>	<hr/>	
	\$116,579.18	\$ 59,058.34	\$175,637.52
Less—Abatements	11,570.60	5,660.60	17,231.20
	<hr/>	<hr/>	
	\$105,008.58	\$ 53,397.74	\$158,406.32
	<hr/>	<hr/>	
Operating Expenses (Schedule B-1)			
Water Supply	\$	21,592.38	
Water Distribution		33,342.66	
Service Departments		12,285.79	
Administrative and General.....		22,641.75	
		<hr/>	
		\$ 89,862.58	
Depreciation		26,649.02	
Increase in Inventory.....		(332.22)	
Compressor Credits		(1,424.00)	
Payloader Credits		(5,880.25)	
		<hr/>	
			\$108,875.13
			<hr/>
Income from Operations.....			\$ 49,531.19
Other Income			
Fines	\$	2.00	
Interest on Savings Deposits.....		297.13	
Miscellaneous		178.51	
		<hr/>	
			477.64
			<hr/>
			\$ 50,008.83
Other Expenses			
Interest on Bonds.....	\$	3,926.67	
Interest on Notes Payable.....		68.89	
		<hr/>	
			3,995.56
			<hr/>
Net Income (Exhibit A).....			\$ 46,013.27
			<hr/>

REPORTS OF DEPARTMENTS

119

BERLIN WATER WORKS—SCHEDULE B-1

Operating Expenses for the Year Ended December 31, 1961

Water Supply

Gravity Supply Labor and Expense.....	\$ 3,254.47
Purification Supplies and Expense.....	7,926.48
Ground Water Supply.....	2,219.14
Filter Plant Expense.....	1,642.57
Pumping Stations—Supplies and Expense.....	2,856.60
Repairs to Wood Pipeline.....	3,525.65
Bean Brook Chlorinator Expense.....	69.95
Other	97.52
	<hr/>
	\$ 21,592.38
	<hr/>

Water Distribution

Meter Supplies and Expense.....	\$ 698.14
Repairs to Services.....	3,784.61
Repairs to Mains.....	4,454.91
Maintenance Labor and Expense.....	11,080.90
Hydrant Expense	5,685.49
Meter Indexing Salaries.....	486.85
Thawing Expense	7,151.76
	<hr/>
	\$ 33,342.66
	<hr/>

Service Departments

Garage	\$ 6,246.86
Shop	1,408.49
Storehouse	2,993.44
Compressors	14.18
Payloader	1,622.82
	<hr/>
	\$ 12,285.79
	<hr/>

Administrative and General

Commissioners' Salaries	\$ 1,100.00
Superintendence and Engineering	7,677.60
General Office Salaries.....	5,067.60
Insurance	4,167.77
Accident and Sickness Plan Insurance....	156.32
Social Security Tax	1,708.54
Stationery and Printing.....	266.50
General Office Expense.....	251.38
Other General Expense.....	2,246.04
	<hr/>
	\$ 22,641.75

BERLIN WATER WORKS—EXHIBIT C**Statement of Application of Funds****For the Year Ended December 31, 1961**

Working Capital, December 31, 1960.....	\$ 30,327.11
Add—Funds Provided	
Net Income before Depreciation	72,662.29
	<hr/>
	\$102,989.40
Less—Funds Applied	
Increased Investment in Fixed Assets.....	\$ 67,369.95
Reduction in Long-Term Debt.....	20,000.00
	<hr/>
	87,369.95
	<hr/>
Working Capital, December 31, 1961.....	\$ 15,619.45

March 7, 1962

To the Honorable Mayor and City Council

Berlin, New Hampshire

Gentlemen :

I have examined the balance sheet of the City of Berlin, New Hampshire, as at January 31, 1962, and the related statements of revenue and expenditures for the year then ended. My examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances.

In my opinion, the accompanying financial statements fairly present the financial condition of the City of Berlin as at January 31, 1962, and the results of its operations for the year then ended.

LEO J. CAMPAGNA, CPA,

City Auditor

CITY OF BERLIN, NEW HAMPSHIRE

Contents of Report—January 31, 1962

General Fund

Balance Sheet	Exhibit A
Taxes Receivable	Schedule A-1
Tax Deed Property	Schedule A-2
Unredeemed Tax Sales	Schedule A-2
Statement of Surplus	Exhibit B
Statement of Net City Debt	Schedule B-1
Bonded Indebtedness	Schedule B-2
Statement of Revenue	Exhibit C
Statement of Expenditures	Exhibit D
Library Trustees—Receipts and Disbursements	Schedule D-1
Municipal Court—Receipts and Disbursements	Schedule D-2
Treasurer's Report of Receipts and Disbursements	Exhibit E

Other Funds

Balance Sheets	Exhibit F
Statement of Income and Expense	Exhibit G
Statement of Cemetery Trust Funds	
List of Surety Bonds	

REPORTS OF DEPARTMENTS

123

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT A

General Fund—Balance Sheet as at January 31, 1962

Assets

Cash

Berlin City National Bank	
General Account	\$ 86,493.37
Payroll Account	-
L'Ange Gardien Credit Union.....	1,939.53
City Savings Bank	666.07
The National Shawmut Bank of Boston.....	300.00
Boston Safe Deposit and Trust Co.....	300.00
Petty Cash Funds.....	125.00
	<hr/>
	\$ 89,823.97

Accounts Receivable

State of New Hampshire	
Bounty on Animals.....	8.00
Glen Avenue Project.....	2,505.62
	<hr/>
	2,513.62

Taxes Receivable (Schedule A-1)..... 90,599.06

Other Assets (Schedule A-2)

Tax Deed Property	2,997.54
Unredeemed Tax Sales.....	2,352.77
	<hr/>
	5,350.31
	<hr/>
	\$188,286.96
	<hr/> <hr/>

Liabilities and Surplus

Liabilities

Due to State of New Hampshire	
Head Taxes	\$ 14,833.00
Yield Taxes64
	<hr/>
	\$ 14,833.64

Surplus

Unappropriated Surplus (Exhibit B)	173,453.32
	<hr/>
	\$188,286.96
	<hr/> <hr/>

CITY OF BERLIN, NEW HAMPSHIRE—SCHEDULE A-1

General Fund—Taxes Receivable, January 31, 1962

	Balances Jan. 31, '61	Levied	Collected	Abated	Balances Jan. 31, '62
Property Taxes					
1961		\$ 1,871,575.75	\$ 1,797,588.49	\$ 1,946.70	\$ 72,040.56
1960	\$ 78,064.77		77,438.57	155.00	471.20
1959	464.01		131.71	240.00	92.30
1958	412.50			412.50	—
	<u>\$ 78,941.28</u>	<u>\$ 1,871,575.75</u>	<u>\$ 1,875,158.77</u>	<u>\$ 2,754.20</u>	<u>\$ 72,604.06</u>

Poll Taxes

1961		14,418.00	11,348.00	210.00	2,860.00
1960	3,118.00		2,154.00	522.00	442.00
1959	406.00		56.00	104.00	246.00
1958	286.00		18.00	54.00	214.00
1957	198.00		24.00	34.00	140.00
1956	144.00		14.00	22.00	108.00
1955	224.00		20.00	40.00	164.00
1954	184.00		30.00	32.00	122.00
1953	178.00		26.00	28.00	124.00
1952	122.00		42.00		80.00
	<u>\$ 4,860.00</u>	<u>\$ 14,418.00</u>	<u>\$ 13,732.00</u>	<u>\$ 1,046.00</u>	<u>\$ 4,500.00</u>

Head Taxes

1961		46,578.00(1)	36,753.00	585.00	9,240.00
1960	10,105.00	1,023.50(2)	8,193.50	1,530.00	1,405.00
1959	1,315.00		185.00	285.00	845.00
1958	895.00		45.00	165.00	685.00
1957	640.00		65.00	105.00	470.00
1956	455.00		30.00	65.00	360.00
1955	570.00		80.00		490.00
	<u>\$ 13,980.00</u>	<u>\$ 47,601.50</u>	<u>\$ 45,351.50</u>	<u>\$ 2,735.00</u>	<u>\$ 13,495.00</u>

Taxes Receivable\$ 90,599.06

(1) Includes \$598.00 uncommitted taxes and penalties.

(2) Uncommitted taxes and penalties.

CITY OF BERLIN, NEW HAMPSHIRE—SCHEDULE A-2.

General Fund—Other Assets—January 31, 1962

Tax Deed Property

Balance, January 31, 1961	\$ 2,988.99
Add—Tax Deed purchased	58.55
	<u>\$ 3,047.54</u>
Deduct—Tax Deed property sold	50.00
Balance, January 31, 1962	<u><u>\$ 2,997.54</u></u>

Unredeemed Tax Sales

	Totals	1960	1959	1958
Balances, January 31, 1961	\$ 854.44		\$ 818.86	\$ 35.58
Tax Sale	7,258.34	\$7,258.34		
	<u>8,112.78</u>	<u>7,258.34</u>	<u>818.86</u>	<u>35.58</u>
Redemptions	5,760.01	4,942.18	782.25	35.58
Balances, January 31, 1962	<u><u>\$2,352.77</u></u>	<u><u>\$2,316.16</u></u>	<u><u>\$ 36.61</u></u>	<u><u>-</u></u>

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT B

General Fund

Statement of Surplus for the Year Ended January 31, 1962

Unappropriated Surplus

Balance, January 31, 1961.....	\$125,848.62
--------------------------------	--------------

Add—Budget Surplus

Revenue (Exhibit C).....	\$ 11,827.45
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Expenditures (Exhibit D).....	50,777.25
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	<u>62,604.70</u>
--	------------------

	188,453.32
--	------------

Deduct—Surplus Appropriated for Budget.....	15,000.00
---	-----------

Balance, January 31, 1962.....	<u>\$173,453.32</u>
--------------------------------	---------------------

Statement of Net City Debt

January 31, 1962

	Jan. 31, '61	Jan. 31, '62	Decrease
Bonds Outstanding	\$408,000.00	\$385,000.00	\$ 23,000.00
Less—Unappropriated Surplus	125,848.62	173,453.32	47,604.70
Net City Debt	<u>\$282,151.38</u>	<u>\$211,546.68</u>	<u>\$ 70,604.70</u>

CITY OF BERLIN, NEW HAMPSHIRE—SCHEDULE B-2
Bonded Indebtedness January 31, 1962

Description	Issued	Rate	Balance		Retired	Balance		Due	1963	1964	1965 and Subsequent
			1-31-61	1-31-62		1-31-62	1962				
Public Improvement	4/20/48	2.5 %	\$ 40,000	\$ 35,000	\$ 5,000	\$ 35,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Public Improvement	12/27/49	1.75%	16,000	12,000	4,000	12,000	4,000	4,000	4,000	4,000	
School	8/15/58	3.4 %	270,000	255,000	15,000	255,000	15,000	15,000	15,000	15,000	210,000
Equipment	10/23/58	3.0 %	42,000	28,000	14,000	28,000	14,000	14,000	14,000	10,000	
Equipment	1/ 5/60	3.25%	40,000	30,000	10,000	30,000	10,000	10,000	10,000	10,000	
			\$ 408,000								
Issued during the year											
Public Improvement	1/25/62	3.0 %	\$ 25,000	25,000		25,000	5,000	5,000	5,000	5,000	10,000
					\$ 48,000	\$ 385,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 39,000	\$ 240,000

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT C

General Fund—Statement of Revenue For the Year Ended January 31, 1962

	Anticipated Revenues	Actual Revenue	Revenue Surplus (Deficit)
Current Tax Levies			
Real Estate and Personal Property	\$ 1,870,301.73	\$ 1,796,314.47	\$ 72,040.56
National Bank Stock	1,274.02	1,274.02	-
Poll	14,418.00	11,348.00	2,860.00
Abatements			2,156.70
	<u>\$ 1,885,993.75</u>	<u>\$ 1,808,936.49</u>	<u>\$ 77,057.26</u>
From State of New Hampshire			
Interest and Dividends Tax	11,440.41	8,421.55	
Railroad Tax	3,105.13	2,762.54	
Savings Bank Tax	372.44	403.75	
National Forest Land Tax	2,820.57	2,561.66	
	<u>17,738.55</u>	<u>14,149.50</u>	<u>\$ (3,589.05)</u>
Motor Vehicle Permit Fees			
	<u>79,000.00</u>	<u>92,025.96</u>	<u>13,025.96</u>

Apportioned Surplus	15,000.00	
Other Income	10,000.00	
Beano Licenses	790.00	
Dog Licenses	801.23	
Head Taxes—City's Share	4,631.00	
Interest Income	3,331.88	
Junk Licenses	100.00	
Milk Licenses	140.00	
Municipal Halls	161.00	
Restaurant Licenses	560.00	
Unbudgeted Income	359.97	
Uncommitted Taxes	1,372.05	
Weights and Measures	33.89	
Yield Taxes	109.52	
	12,390.54	2,390.54
Totals	\$ 1,942,502.49	\$ 77,057.26
		\$ 11,827.45

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT D
General Fund—Statement of Expenditures for the Year Ended January 31, 1962

	Appropriations	Credits	Expenditures	Unexpended or (Overdrawn)
Airport.....	\$ 6,000.00	\$ 12,632.68	\$ 18,632.68	
Assessors.....	8,281.61		8,250.63	30.98
Bonds.....	43,500.00	4,805.12	48,000.00	305.12
Bridges.....	2,000.00		2,000.00	
Chamber of Commerce.....	500.00		500.00	
City Clerk.....	18,500.00	1,092.75	18,121.19	1,471.56
City Hall.....	20,000.00	316.61	20,702.84	(386.23)
City Welfare.....	113,000.00	3,629.97	109,955.63	6,674.34
Civil Defense.....	3,000.00		3,001.80	(1.80)
County Tax.....	158,553.04		158,553.04	
Election Expenses.....	500.00		505.77	(5.77)
Fire Department.....	161,700.00	5,833.89	165,298.77	2,235.12
Group Insurance.....	17,000.00	20,204.57	30,652.90	6,551.67
Health Department.....	28,000.00	2,913.06	29,524.02	1,389.04
Industrial Development.....	9,628.62	1,013.70	10,472.69	169.63
Insurance.....	13,500.00	949.58	12,903.54	1,546.04
Interest on Bonds.....	13,807.50		13,807.50	
Interest on Notes.....	20,000.00		10,065.25	9,934.75
Land Purchase.....	5,000.00		3,000.00	2,000.00

Library.....	20,743.00		20,743.00	
Lighting Streets.....	31,250.00		30,439.60	810.40
Memorial Services.....	400.00		250.00	150.00
Miscellaneous.....	18,615.33	20.97	8,335.50	10,300.80
Municipal Court.....	2,500.00	1,028.70	3,175.00	353.70
Overlay.....	5,000.00		5,546.39	(546.39)
Parks and Playgrounds.....	42,000.00	2,012.95	43,543.78	469.17
Police Department.....	172,500.00	1,298.63	170,077.01	3,721.62
Public Buildings.....	6,000.00	300.00	6,300.00	
Public Works.....	450,000.00	24,939.26	473,296.99	1,642.27
Retirement Fund.....	6,000.00		6,485.59	(485.59)
Salaries.....	12,810.00	500.00	12,810.00	500.00
Schools.....	556,000.00	65,939.00	621,936.78	2.22
Social Security.....	16,300.00		15,776.43	523.57
State Aid.....	1,000.00		1,100.39	(100.39)
Tax Collector.....	15,350.00	304.95	15,371.46	283.49
Treasurer.....	8,293.20	29.00	7,084.27	1,237.93
White Mountains Region Association.....	500.00		500.00	
	<u>\$ 2,007,732.30</u>	<u>\$ 149,765.39</u>	<u>\$ 2,106,720.44</u>	<u>\$ 50,777.25</u>

CITY OF BERLIN, NEW HAMPSHIRE—SCHEDULE D-1

Library Trustees—Receipts and Disbursements
For the Year ended January 31, 1962

Cash in Bank, January 31, 1961 ..	\$	102.85
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Receipts

City Appropriation		\$	20,743.00
Fines and Fees.....			180.00
Payroll Deductions	Withheld	Remitted	
Social Security Tax.....	\$ 474.29	\$ 474.29	
Income Tax	1,928.90	1,928.90	
Insurance	176.64	176.64	
Union Dues	36.00	36.00	
			<hr/>
			\$ 21,025.85

Disbursements

Salaries	\$ 14,335.10
Books	2,093.47
Binding	191.23
Periodicals	480.83
Supplies and Stationery.....	337.57
Postage, Freight, Express.....	17.35
Janitor Service	1,609.84
Cleaning Supplies	83.30
Building Repairs and Maintenance	313.87
Heat and Light.....	1,180.85
Telephone	156.00
Furniture and Equipment.....	62.40
Miscellaneous	61.66
	<hr/>
	\$ 20,923.47

Cash in Bank, January 31, 1962.....	\$	102.38
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REPORTS OF DEPARTMENTS

133

CITY OF BERLIN, NEW HAMPSHIRE—SCHEDULE D-2

Municipal Court—Receipts and Disbursements For the Year ended January 31, 1962

Balance, January 31, 1961\$ 388.54

Receipts

Fines\$ 3,002.00

Small Claims 53.75

3,055.75

3,444.29

Disbursements

Fines remitted to

Motor Vehicle Department..... 1,005.30

Fish and Game Department..... 13.50

Department of Employment Security..... 153.00

1,171.80

Small Claims remitted..... 43.00

Operating Expenses 117.29

1,332.09

2,112.20

Remitted to City Treasurer..... 1,028.70

Balance, January 31, 1962.....\$ 1,083.50

Cash in Bank\$ 106.75

Undeposited receipts 976.75

\$ 1,083.50

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT E

**Treasurer's Report of Receipts and Disbursements
For the Year Ended January 31, 1962**

Cash in Banks, January 31, 1961—per prior report ..\$ 49,841.25

Receipts

Budget Accounts

Departmental Credits	\$ 149,765.39
Current Taxes	1,808,936.49
Miscellaneous Taxes	14,149.50
Motor Vehicle Permit Fees.....	94,024.26
Other Income	8,522.70
State Share of Yield Taxes.....	21.90

Non-Budget Accounts

Bounty on Animals.....	13.00
Glen Avenue	6,660.00
Public Improvement Notes.....	25,000.00
Tax Deeds	50.00
Tax Sales	5,760.01
Poll Taxes—Prior Years	2,384.00
Property Taxes—Prior Years.....	77,570.28
Head Taxes	45,544.50
Upper Glen Avenue.....	6,078.77
Tax Anticipation Notes.....	1,100,000.00
Budnick Trust Fund.....	15.78
Parking Meter Fund.....	20,749.26
Mayor's Welfare Project.....	151.00

3,365,396.84

3,415,238.09

Disbursements

Budget Accounts	
Appropriations	2,106,720.44
Less—Non-cash charges	6,030.59
	<hr/>
	2,100,689.85
Motor Vehicle Permit Fees.....	1,998.30
Other Income	763.16
Non-Budget Accounts	
Bounty on Animals.....	8.00
Mayor's Welfare Project.....	151.00
Tax Deeds	58.55
Tax Sales	7,258.34
Head Taxes remitted to State of N. H.	41,539.50
Tax Anticipation Notes	1,100,000.00
Yield Taxes remitted to State of N. H.	168.62
Parking Meter Fund.....	12,370.40
Public Improvement Fund.....	25,000.00
School Fund	3,500.00
	<hr/>
	3,293,505.72
	<hr/>
Cash in Banks, January 31, 1962.....	\$ 121,732.37
	<hr/> <hr/>

136 REPORTS OF DEPARTMENTS

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT F

Other Funds—Balance Sheets as at January 31, 1962

Parking Meter Fund

Assets

Cash—Berlin City National Bank	\$ 10,101.09
--------------------------------	--------------

Surplus

Balance, January 31, 1961	\$ 1,722.23
---------------------------	-------------

Add—Net Income (Exhibit G)	18,378.86
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	20,101.09
--	-----------

Deduct—Transfer to Public Works Department	10,000.00
--	-----------

	\$ 10,101.09
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School Fund

Assets

Cash

L'Ange Gardien Credit Union	\$ 18,000.00
-----------------------------	--------------

City Savings Bank	3,500.00
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	\$ 21,500.00
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Liabilities

Land Purchase Contract

Balance, January 31, 1961	\$ 25,000.00
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Less—Paid during the year	3,500.00
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Balance, January 31, 1962	\$ 21,500.00
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REPORTS OF DEPARTMENTS

137

Semeon Budnick Trust Fund

Assets

Cash—Berlin Co-Operative Bank	\$ 432.31
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Surplus

Original amount of Fund.	\$ 400.00
Surplus	
Balance, January 31, 1961	\$ 16.53
Dividends received	15.78
	<u>32.31</u>
	\$ 432.31

CITY OF BERLIN, NEW HAMPSHIRE—EXHIBIT G

Other Funds—Statement of Income and Expenses

For the Year ended January 31, 1962

Parking Meter Fund

Income

Meter Collections	\$ 18,990.63
Fines	1,578.00
Damages	180.63
	<u>\$ 20,749.26</u>

Expenses

New Meters	212.64
Meter Repairs	1,222.76
Bank Charges	360.00
Supplies	180.88
Municipal Parking Lot	
Reimbursement for Taxes	378.00
Repair Lights	16.12
	<u>2,370.40</u>
Net Income	\$ 18,378.86

CITY OF BERLIN, NEW HAMPSHIRE
Statement of Cemetery Trust Funds as at January 31, 1962

Name	Balance		Receipts	Disbursements	Balance Income	1-31-62 Principal
	1-31-61					
Adelson, Nellie	\$ 101.43	\$ 3.04			\$ 4.47	\$ 100.00
Anderson, George E.	324.38	12.27			36.65	300.00
Andrews, Cleveland J.	329.61	9.94			39.55	300.00
Andresen, Thorval	354.72	13.43			68.15	300.00
Angelowitz, Moses and Sophia	207.76	7.31	\$ 10.00		5.07	200.00
Bailey, Eugene F.	438.79	16.60			55.39	400.00
Bergeron, Victor J.	443.76	16.81			60.57	400.00
Betz, Dorothea K.	208.61	7.35			15.96	200.00
Campbell, John and Hattie	223.88	7.87			31.75	200.00
Carroll, George H.	120.59	4.23	5.00		19.82	100.00
Cobb, Dr. J. J.	149.53	5.27			4.80	150.00
Cole, E. B.	224.52	7.91			32.43	200.00
Clarke, Susan N.	230.34	8.11	5.00		33.45	200.00
Davis, Robert	206.04	6.22			12.26	200.00
Israelson, Philip M.	1,037.10	39.25	40.00		36.35	1,000.00
Jefferson, Harland T.	320.44	9.67	9.00		21.11	300.00
Kent, George E. and Etta	327.21	11.53			38.74	300.00
Langis, Arthur	306.80	10.81	15.00		2.61	300.00
Legassie, Robinson	312.41	11.82			24.23	300.00
Leonovich, Leon	324.74	11.44			36.18	300.00
Levy, May W.	250.79	8.83	40.00		19.62	200.00
Maloney, Frederick	317.58	11.20			28.78	300.00
Marx, Phil	517.23	19.57	30.00		6.80	500.00
Morris, Marie E.	488.98	17.30	10.00		96.28	400.00
Murray, Margaret	642.65	22.66			165.31	500.00
Murray, Philip and Ralph	364.31	12.84			77.15	300.00

Roy, Bernard	310.59	10.95	21.54	300.00
Salomon, Charles J.	516.72	18.22	4.94	500.00
Schonaver, Leopold	310.67	10.95	1.62	300.00
Snow, George	343.29	12.11	51.40	300.00
Stahl, Ann and Hyman	2,109.44	74.46	113.90	2,000.00
Stern, Isaac and Pauline	311.75	11.80	13.55	300.00
Stewart, Alex and Kate	208.86	7.35	16.21	200.00
Sulloway, Bessie M.	368.75	13.00	81.75	300.00
Teare, Lenora	105.41	3.98	9.39	100.00
Thayer, Ira W.	671.99	23.69	195.68	500.00
Tondreau, Alfred	341.52	13.11	54.63	300.00
Uhlschoeffe, Esther	236.60	8.33	44.93	200.00
Vachon, Zoe	112.30	3.95	16.25	100.00
Wagner, Joseph A.	515.14	18.18	3.32	500.00
Walker, William W.	307.02	10.83	17.85	300.00
Walters, A. W.	438.01	15.45	103.46	350.00
Welch, Lee W.	341.13	10.30	51.43	300.00
Wellington, Mrs. Lester	315.10	11.11	26.21	300.00
Wheeler, Harry	226.41	8.56	34.97	200.00
Wight, J. Howard	337.85	12.80	50.65	300.00
	<u>\$ 17,202.75</u>			

New Funds

Letourneau, J. A.	300.00	6.00	6.00	300.00
Nielson, Carl A.	300.00	4.00	4.00	300.00
Oswell, John	300.00			300.00
	<u>\$ 900.00</u>	<u>\$ 622.41</u>	<u>\$ 328.00</u>	<u>\$ 1,897.16</u>
				<u>\$ 16,500.00</u>

140 REPORTS OF DEPARTMENTS

CITY OF BERLIN, NEW HAMPSHIRE

List of Surety Bonds

	Term Beginning	Amount
Tax Collector's Office		
L. Laurier Rousseau, Collector.....	April 1, 1961	\$ 58,000.00
Graziella Rousseau, Clerk.....	April 1, 1961	1,500.00
Gertrude Routhier, Clerk.....	April 1, 1961	1,000.00
Treasurer's Office		
Louis Delorge, Jr., Treasurer.....	April 1, 1961	30,000.00
Donald McKay, Assistant to Treasurer.....	April 1, 1961	5,000.00
City Clerk's Office		
Mary Morgan, City Clerk.....	October 3, 1961	3,000.00
Olivette M. Dumas, Clerk.....	May, 23, 1961	1,000.00
Cemetery Trustees		
Channing Evans, Trustee.....	March 14, 1961	2,100.00
Michael I. Murphy, Trustee.....	March 14, 1961	2,100.00
J. Murray Hamilton, Trustee.....	March 14, 1961	2,100.00

Report of Treasurer

CITY OF BERLIN, NEW HAMPSHIRE Balance Sheet, January 31, 1962

(General Fund)

ASSETS

Cash:

Berlin City National Bank.....	\$ 86,493.37
Boston Safe Deposit and Trust Co.....	300.00
City Savings Bank.....	666.07
L'Ange Gardien Credit Union.....	1,939.53
National Shawmut Bank of Boston.....	300.00
City Clerk's Change Fund.....	100.00
Parks and Playgrounds Petty Cash.....	10.00
Treasurer's Petty Cash	15.00

\$ 89,823.97

Taxes Receivable:		Property	Poll	
1952 Levy		\$	80.00	\$ 80.00
1953 Levy			124.00	124.00
1954 Levy			122.00	122.00
1955 Levy			164.00	164.00
1956 Levy			108.00	108.00
1957 Levy			140.00	140.00
1958 Levy			214.00	214.00
1959 Levy	\$ 92.30		246.00	338.30
1960 Levy	471.20		442.00	913.20
1961 Levy	72,040.56		2,860.00	74,900.56
		\$ 72,604.06	\$ 4,500.00	\$ 77,104.06

1955 Head Taxes.....	\$ 490.00
1956 Head Taxes.....	360.00
1957 Head Taxes	470.00
1958 Head Taxes	685.00
1959 Head Taxes.....	845.00
1960 Head Taxes.....	1,405.00
1961 Head Taxes	9,240.00

\$ 13,495.00

Other Assets :

Bounty on Animals.....	\$ 8.00	
Glen Avenue—Due from State of N. H.....	2,505.62	
Tax Deeds	2,997.54	
Tax Sales	2,352.77	
		<hr/>
		\$ 7,863.93
		<hr/>
		\$188,286.96
		<hr/> <hr/>

LIABILITIES AND SURPLUS

Due State of New Hampshire :

Head Taxes	\$ 14,833.00	
Yield Taxes64	
		<hr/>
		\$ 14,833.64

Unappropriated Surplus, February 1, 1961.....\$125,848.62

Additions :

Budget Surplus :

Anticipated Revenue	\$ 2,007,732.30	
Actual Revenue	2,019,559.75	11,827.45
		<hr/>
Appropriations	\$ 2,007,732.30	
Expenditures	1,956,955.05	50,777.25
		<hr/>
		188,453.32

Deductions :

Apportioned Surplus	15,000.00	
		<hr/>

Unappropriated Surplus January 31, 1962.....	173,453.32	
		<hr/>
		\$188,286.96
		<hr/> <hr/>

REPORTS OF DEPARTMENTS

143

CITY OF BERLIN, NEW HAMPSHIRE

Balance Sheet, January 31, 1962

(Special Funds)

ASSETS

Bonds (to be paid by future taxes).....	\$385,000.00
Budnick Trust Fund Cash.....	432.31
Parking Meter Fund Cash.....	10,101.09
School Fund Cash	
City Savings Bank.....	\$ 3,500.00
L'Ange Gardien Credit Union.....	18,000.00
	<hr/>
	21,500.00
Withholding Tax Fund Cash.....	13,289.05
	<hr/>
	\$430,322.45
	<hr/> <hr/>

LIABILITIES

Bonds Outstanding	\$385,000.00
Budnick Trust Fund	432.31
Parking Meter Fund	10,101.09
School Fund—Land Purchase Contract.....	21,500.00
Withholding Tax Fund.....	13,289.05
	<hr/>
	\$430,322.45
	<hr/> <hr/>

ANALYSIS OF NET CITY DEBT

January 31, 1962

Bonded Indebtedness	\$385,000.00
Unappropriated Surplus	173,453.32
	<hr/>
	\$211,546.68
	<hr/> <hr/>

Decrease of Net City Debt

Net City Debt, January 31, 1961.....	\$282,151.38
Net City Debt, January 31, 1962.....	211,546.68
	<hr/>
	\$ 70,604.70
	<hr/> <hr/>

CITY OF BERLIN, NEW HAMPSHIRE—1961 REVENUE—JANUARY 31, 1962

	Anticipated	Income	Surplus (Deficit)
Current Tax Levies:			
Real Estate & Personal Property	\$ 1,870,301.73	\$ 1,798,261.17	
National Bank Stock	1,274.02	1,274.02	
Poll Taxes	14,418.00	11,558.00	
Uncollected Current Taxes		74,900.56	
	<u>\$ 1,885,993.75</u>	<u>\$ 1,885,993.75</u>	
Miscellaneous Taxes:			
Interest and Dividends Taxes	\$ 11,440.41	\$ 8,421.55	\$ (3,018.86)
Railroad Tax	3,105.13	2,762.54	(342.59)
Savings Bank Tax	372.44	403.75	31.31
National Forest Land Tax	2,820.57	2,561.66	(258.91)
	<u>\$ 17,738.55</u>	<u>\$ 14,149.50</u>	<u>\$ (3,589.05)</u>
Motor Vehicle Permit Fees:			
Collection Fees	\$ 79,000.00	\$ 94,024.26	
Other Expenses		(1,837.50)	13,025.96
	<u>\$ 79,000.00</u>	<u>\$ 92,025.96</u>	<u>\$ 13,025.96</u>

Apportioned Surplus	\$ 15,000.00	\$ 15,000.00
Other Income:		
Beano Licenses	790.00	
Dog Licenses	1,054.30	
Expenses	(253.07)	
Head Taxes (City Share)	4,631.00	
Interest Income	3,331.88	
Junk Licenses	100.00	
Milk Licenses	140.00	
Municipal Halls	161.00	
Restaurant Licenses	560.00	
Unbudgeted Income	359.97	
Uncommitted Taxes	1,372.05	
Weights and Measures	543.98	
Expenses	(510.09)	
Yield Taxes	109.52	
	<u>2,390.54</u>	
	10,000.00	12,390.54
		<u>2,390.54</u>
Totals	\$ 2,007,732.30	\$ 2,019,559.75
		<u>\$ 11,827.45</u>

CITY OF BERLIN, NEW HAMPSHIRE—APPROPRIATION ACCOUNTS—JANUARY 31, 1962

	Expended	Credits	Net Expended	Appropriations	Unexpended or (Overdrawn)
Airport	\$ 18,632.68	\$ 12,632.68	\$ 6,000.00	\$ 6,000.00	
Assessors	8,250.63		8,250.63	8,281.61	30.98
Bonds	48,000.00	4,805.12	43,194.88	43,500.00	305.12
Bridges	2,000.00		2,000.00	2,000.00	
Chamber of Commerce	500.00		500.00	500.00	
City Clerk	18,121.19	1,092.75	17,028.44	18,500.00	1,471.56
City Hall	20,702.84	316.61	20,386.23	20,000.00	(386.23)
City Welfare	109,955.63	3,629.97	106,325.66	113,000.00	6,674.34
Civil Defense	3,001.80		3,001.80	3,000.00	(1.80)
County Tax	158,553.04		158,553.04	158,553.04	
Election Expenses	505.77		505.77	500.00	(5.77)
Fire Department	165,298.77	5,833.89	159,464.88	161,700.00	2,235.12
Group Insurance	30,652.90	20,204.57	10,448.33	17,000.00	6,551.67
Health Department	29,524.02	2,913.06	26,610.96	28,000.00	1,389.04
Industrial Development	10,472.69	1,013.70	9,458.99	9,628.62	169.63
Insurance	12,903.54	949.58	11,953.96	13,500.00	1,546.04
Interest on Bonds	13,807.50		13,807.50	13,807.50	
Interest Discount on Notes Payable	10,065.25		10,065.25	20,000.00	9,934.75
Land Purchase	3,000.00		3,000.00	5,000.00	2,000.00

Library	20,743.00	20,743.00	20,743.00	20,743.00
Lighting Streets	30,439.60	30,439.60	30,439.60	810.40
Memorial Services	250.00	250.00	250.00	150.00
Miscellaneous	8,335.50	20.97	8,314.53	10,300.80
Municipal Court	3,175.00	1,028.70	2,146.30	353.70
Overlay	5,546.39		5,546.39	(546.39)
Parks and Playgrounds	43,543.78	2,012.95	41,530.83	469.17
Police Department	170,077.01	1,298.63	168,778.38	3,721.62
Public Buildings	6,300.00	300.00	6,000.00	
Public Works	473,296.99	24,939.26	448,357.73	1,642.27
Retirement Fund	6,485.59		6,485.59	(485.59)
Salaries	12,810.00	500.00	12,310.00	500.00
Schools	621,936.78	65,939.00	555,997.78	2.22
Social Security	15,776.43		15,776.43	523.57
State Aid	1,100.39		1,100.39	(100.39)
Tax Collector	15,371.46	304.95	15,066.51	283.49
Treasurer	7,084.27	29.00	7,055.27	1,237.93
White Mountains Region Association	500.00		500.00	
	\$ 2,106,720.44	\$149,765.39	\$ 1,956,955.05	\$ 50,777.25

CITY OF BERLIN, NEW HAMPSHIRE

Bonded Debt, January 31, 1962

City of Berlin—2½% Public Improvement	\$100,000.00	\$ 35,000.00
Bonds issued April 20, '48; \$5,000 maturing annually to April 20, 1968.		
City of Berlin—1¾% Public Improvement	60,000.00	12,000.00
Bonds issued December 27, 1949; \$4,000 maturing annually to December 27, 1964.		
City of Berlin—3.40% School Bonds issued	300,000.00	255,000.00
August 15, 1958; \$15,000 maturing annually to August 15, 1978.		
City of Berlin—3% Equipment Notes issued	70,000.00	28,000.00
October 23, '58; \$14,000 maturing annually to October 23, 1963.		
City of Berlin—3¼% Equipment Notes issued	50,000.00	30,000.00
January 5, 1960; \$10,000.00 maturing annually to January 5, 1965.		
City of Berlin—3% Public Improvement	25,000.00	25,000.00
Notes issued January 25, 1962; \$5,000.00 maturing annually to January 27, 1967..		

BOND RETIREMENT

1962	\$ 53,000.00
1963	53,000.00
1964	39,000.00
1965	25,000.00
1966	25,000.00
1967	20,000.00
1968	20,000.00
1969	15,000.00
1970	15,000.00
1971	15,000.00
1972	15,000.00
1973	15,000.00
1974	15,000.00
1975	15,000.00
1976	15,000.00
1977	15,000.00
1978	15,000.00
		<hr/>
		\$385,000.00

Respectfully submitted,

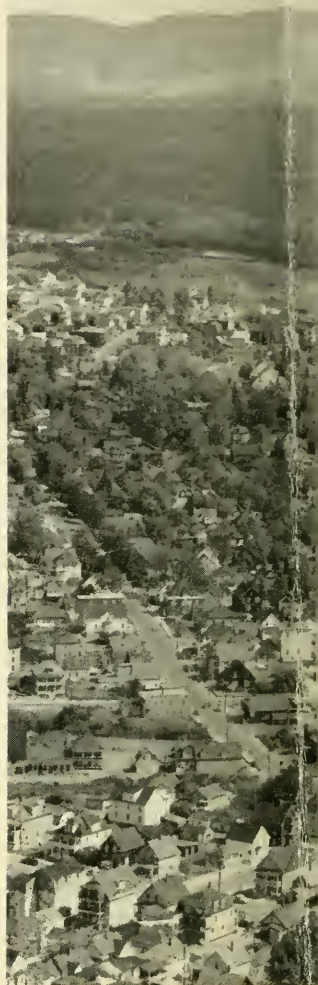
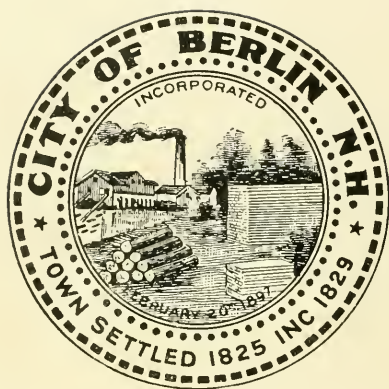
LOUIS DELORGE, JR.

Treasurer

Index

Historical Events	9
Mayors of the City.....	10
City Government	11- 18
Report of the Mayor.....	19- 21
City Clerk	22
Health Department	23- 33
Water Works	34- 53
Building Inspector	54
Industrial Report	55- 56
Relief Department	57- 58
Tax Collector	59- 67
Report of Director of Civil Defense.....	68- 71
Library Trustees	72- 76
Assessor's Department	77- 78
Weights and Measures.....	79
Police Department	80- 83
Fire Department	85- 86
Report of Fire Warden.....	87
Board of Education.....	88- 94
Parks and Playgrounds.....	95-104
Report of Airport Authority.....	105-106
Public Works	107-112
Report of Municipal Court*.....	113
Auditor—Water Works	114-120
Auditor—City of Berlin.....	121-140
Report of Treasurer.....	141-149

* The Municipal Court Report printed on page 84 is incorrect.



THE HALFTONE COVER PHOTO COURTESY OF BERLIN CHAMBER OF COMMERCE